

BRENTWOOD LOCAL HIGHWAYS PANEL MEETING AGENDA

Date:	Wednesday 15 th May 2024
Time:	13:00 – 14:30 hrs
Venue:	Online Video conference call
Chairman:	CC Louise McKinlay
Panel Members:	CC Lesley Wagland (Vice Chair), CC Barry Aspinell, CC Andy Wiles
Officers:	Collette Jackson – Highway Liaison Officer (EH) Dan Maclean – Highway Liaison Officer Team Leader (EH)
Secretariat:	None appointed

Page	Item	Subject	Lead	Paper
	1	Welcome & Introductions	Chairman	Verbal
	2	Apologies for Absence	Chairman	Verbal
2 - 6	3	Minutes for the meeting held on 17 th January 2024 to be agreed as a correct record	Chairman	Verbal
	4	Matters arising from minutes of previous meeting	Chairman	Verbal
	5	Essex Bus Shelter Update	James Hopkins	Verbal
7 - 10	6	Report on Funded Schemes 2023/24	Collette Jackson	Report 1
11 - 22	7	Report on Schemes Awaiting Funding	Collette Jackson	Report 2
22 - 23	8	Report on Revenue Funding 2023/24	Collette Jackson	Report 3
	9	Any other business	Chairman	Verbal
	10	Dates of 2024/25 Panel meetings (via Video conference call or in person) <ul style="list-style-type: none"> • Tuesday 9th July 2024 • Monday 23rd September 2024 • Wednesday 22nd January 2025 	Chairman	Verbal

- ✚ Any member of the public wishing to attend the Brentwood Local Highways Panel (LHP) must arrange a formal invitation from the Chairman no later than 1 week prior to the meeting.
Any public questions should be submitted to the Highway Liaison Officer no later than 1 week before the LHP meeting date; Daniel.Maclean@essexhighways.org

BRENTWOOD LOCAL HIGHWAYS PANEL MINUTES – WEDNESDAY 21ST JANUARY 2024 AT 17:30 – 19:00 HRS.

Chairman:	Cllr Lesley Wagland (ECC)
Panel Members:	CC Louise McKinlay (Vice Chair), CC Barry Aspinell, CC Andy Wiles
Officers	Daniel Maclean- Highway Liaison Officer Team Leader Collette Jackson- Highway Liaison Officer for Brentwood & Basildon
Secretariat:	No Secretariat available to minute this meeting: Notes taken by DM/CJ.

Item		Owner
1.	<p>Welcome and Introductions:</p> <p>The Chair welcomed all to the meeting and appointed CC Louise McKinlay (Vice Chair), all other attendees gave an introduction of themselves.</p>	
2.	<p>Apologies for absence:</p> <p>Cllr Andy Wiles.</p>	
3.	<p>Minutes of meeting held:</p> <p>23rd October 2023 agreed as a correct record.</p>	
4.	<p>Matters arising from minutes of previous meeting:</p> <p>None</p>	
5.	<p>Report 1 on Funded Schemes 2023/24.</p> <p>5.1 - CJ provided the panel with a breakdown of report 1 and gave an overview of the 23/24 funding budget summary.</p> <p>5.2 - The Chairman asked officers to provide the panel with a clear in-depth explanation and breakdown of schemes to ensure that Cllr Aspinell is up to date with all matters in hand.</p> <p>5.3 - DM offered to talk the panel through the budget again and gave the panel another breakdown of the 23/24 budget summary. Once the breakdown was given DM asked the panel if they had any questions.</p> <p>5.4 - Cllr Aspinell raised a query about the Additional Footway Schemes and funding and wanted to know where and when they were agreed.</p>	

[Brentwood Local Highways Panel]

5.5 - Cllr Wagland informed Cllr Aspinell that all Members received a set of three schedules before the meeting, consisting of two footway project lists and one carriageway improvement project list. It was outlined that these lists were mandatory for consideration by the panel members. The choice given was projects within the provided list or propose an alternative scheme. It was noted that had the panel not approved these funds, they would have remained unutilized and could not have been reallocated within the existing funded LHP program and that the works for these schemes are currently underway. Cllr Wagland asked DM to clarify her response.

5.6 - DM agreed with Cllr Wagland's response and confirmed that is the current position.

5.7 - Cllr Aspinell responded and advised he would like to know where these areas were.

5.8 - Cllr Wagland asked DM to go through the list of data led improvement schemes that were provided previously to the panel.

5.9 - DM went through the Additional Footway schemes lists and gave a full breakdown of how they worked and offered to send Cllr Aspinell some additional information that he doesn't have to hand outside of the meeting.

5.10 - Cllr Aspinell agreed with DM to do this offline.

5.11 - Cllr Wagland asked Cllr Aspinell if there were any other matters he wanted to raise regarding the Budget Summery.

5.12 - Cllr Aspinell responded that he had no other questions to ask at present.

[Brentwood Local Highways Panel]

<p>6.</p>	<p>5.13 - DM explained that the funding for Item 3: LBRE202102 - Hanging Hill Lane 20 when lights flash scheme, was previously agreed to be covered by ECC. However, due to the delay in receiving this allocated funding, it has resulted in an overspend of £13,000 within the panel's budget and due to this overspend, the budget for this year has now been fully allocated.</p> <p>5.14 - The panel agreed with the explanation given to them by DM.</p> <p>5.15 - Cllr Wagland asked Cllr Aspinell if he would like to go through each item individually or if he was happy to leave out the schemes that have already been completed.</p> <p>5.16 - Cllr Aspinell agreed to go through the funded schemes list and did not require a breakdown of the completed schemes list.</p> <p>5.17 - CJ provided the panel with a breakdown of the funded schemes list, and explained that items 2,5, 6 and 8 were due for completion in quarter 4.</p> <p>5.18 - Cllr McKinlay acknowledged this completion date but asked officers to contact Solagen for a date as she was aware that previous schemes had taken a long time historically to complete and she did not want the same to happen here.</p> <p>5.19 - The chair concluded that was all the from the funded schemes list and asked the panel if they had any further questions before proceeding, which they did not.</p> <p>Report 2 on Schemes Awaiting Funding.</p> <p>6.1 - CJ provided the panel with the list breakdown.</p> <p>6.2 - The Chair ran the panel through all the Passenger Transport schemes.</p> <p>6.3 - Cllr McKinlay queried why items 1 – 4 replacement of bus shelter schemes are coming through to the LHP.</p> <p>6.4 - Cllr Wagland agreed and advised that when the new contract comes, we will have more information on what we can do with these shelters going forward.</p> <p>6.5 - Cllr McKinlay asked officers to make further enquiries into item 5 and to see if this scheme could be funded through SEPP rather than out of the LHP budget and for items 1- 4 to be picked up by the maintenance department once the new contract comes into play for Passenger Transport. Item 6 is ok to stay on the list.</p> <p>6.6 - Cllr Aspinell asked if Officers knew when the contract would begin.</p>	<p>CJ</p> <p>CJ</p> <p>CJ</p>
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[Brentwood Local Highways Panel]

	<p>6.7 - DM advised that it is nearly finalised and that officers will give the panel an update once Passenger Transport have provided them with further information.</p>	DM
	<p>6.8 - Cllr Wagland has advised officers that item 7 on page 10 that the Parish Council are not in agreement with this scheme and for CJ to contact them again to confirm this before the panel can agree to removing it.</p>	CJ
	<p>6.9 - The panel discussed the schemes awaiting funding, green schemes on page 11 from items 1 – 8 and Cllr Wagland asked for CJ to contact the Parish again to see what funding they could provide for item 7.</p>	CJ
	<p>6.10 - The panel discussed all the green schemes awaiting funding for the Traffic Management schemes and agreed that they could stay in the program for further funding.</p>	CJ
	<p>6.11 - CJ to liaise with SEPP for item 10, page 13.</p>	
	<p>6.12 - Item 15, page 14, LBRE222013 – Pedestrian Crossing, the engineers recommended no further improvements could be carried out in this location, so the panel agreed that they had no alternative to remove this scheme. A new scheme proposal has been made by Cllr Wagland for the assessment of an upgrade to be carried out to the current crossing that is already existing on the High Street, Ingatestone.</p>	CJ
	<p>6.13 - Item 15, page 14, LBRE222013 - CJ agreed to provide Cllr Wagland with another breakdown of why a new scheme request had to be submitted and why this scheme could not go any further.</p>	CJ
	<p>6.14 - Cllr Aspinell raised concerns on what was suggested by engineers for item 19, page 14 and explained that he feels it will have very little effect on the problem due to the speeds that vehicles are traveling at and feels that just a “Side Road Ahead” sign may not be good enough.</p>	
	<p>6.15 - CJ to go back to engineers to assess if any further improvements can be considered here.</p>	CJ
	<p>6.16 - item 21, page 15, LBRE232004 – Safety Improvements. The panel discussed this scheme in depth and could not understand why this damaged post could not be removed via maintenance and agreed that a PV2 survey would still need to be carried out to justify further upgrades to the crossing but did not agree that the damaged post should be funded for removal via the LHP.</p>	
	<p>6.17 - Item 22, page 15, LBRE232005 – The panel agreed to remove this scheme.</p>	CJ
	<p>6.18 - Cllr Wagland queried item 24, page 15 and asked why the cost was so high for what was being provided.</p>	CJ

[Brentwood Local Highways Panel]

<p>7.</p>	<p>6.19 - DM explained that it is listed as a Total Scheme, and it will include the Design and the implementation.</p> <p>6.20 - Cllr McKinlay did not want to remove this red rag scheme for item 25, page 15 and has requested for this scheme to go before the new chairs panel for further consideration for funding in March.</p> <p>6.21 - Cllr Wagland advised the panel that she would like to refer item 27, page 16 up to the new chairs panel in March as well for further consideration to funding.</p> <p>6.22 - item 28, page 16, LBRE232012 – The panel agreed to remove this scheme.</p> <p>6.23 - Cllr Aspinell raised concerns over the cost of item 1 on page 18 for LBRE204001 and asked officers to go back to engineers to assess if this scheme can be paired up with the Active Travel department.</p> <p>6.24 - Cllr Aspinell would like this scheme to stay in the program for funding but has asked officers for engineers to assess the costs again for this scheme as it seems far too high for what is being required.</p> <p>6.25 item 1, page 20 – LBRE223001 Cllr Wagland asked officers to go back to engineers and provide an explanation as to why a full lighting assessment is required here.</p> <p>6.25 item 2, page 19 – LBRE223004 Cllr McKinlay would like officers to chase and update on this scheme as it has been in the same position for a while, and she is keen to see something done here.</p> <p>6.26 item 3, page 20 – LBRE233002 the panel agree to remove this scheme.</p> <p>6.27 item 4, page 20, LBRE233001 – Cllr Wagland has requested to take this scheme up to the new chairs panel for further consideration as it has been in over a year.</p> <p>6.28 DM agreed to make further enquiries into item 4, page 20 for Cllr Wagland and provide her with an update outside of the meeting.</p> <p>Any Other Business.</p> <p>7.1 Cllr Wagland asked DM to provide the panel with a breakdown of what the chairs panel will consist of.</p> <p>7.2 DM to provide more information offline.</p> <p>7.3 Chair concluded the meeting at 19:00.</p>	<p>CJ</p> <p>DM</p> <p>CJ</p> <p>CJ</p> <p>CJ</p> <p>CJ</p> <p>CJ</p> <p>CJ</p> <p>DM</p>
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[Brentwood Local Highways Panel]

8.	Date of next meeting. 21 st March 2024 September 2024 – TBC	
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[Brentwood Local Highways Panel]

BRENTWOOD HIGHWAY PANEL REPORT 1 - FUNDED SCHEMES LIST

This report provides an update on the current position of all the schemes which the Brentwood Local Highway Panel has recommended for inclusion in their 2023/24 programme.

Budget Summary		
Ref.No.	Category	Budget
1	Footway Improvements - Additional footway schemes	£112,400
2	Footway Improvements - Footway Minor Works	£112,400
3	Carriageway improvements	£79,523
4	Countywide Casualty Reduction Schemes	£32,877
5	LHP scheme funding 2023/24	112,400
		Total
		£449,600

Within the programme the dates given as Quarters 1 to 4, refer to the financial year as follows –

- Q1 - Quarter 1 – April to June
- Q2 - Quarter 2 – July to September
- Q3 - Quarter 3 – October to December
- Q4 - Quarter 4 – January to March

Members are reminded that the costs supplied are budget allocations only and there is the possibility that a final scheme cost could change dependant on issues which may arise especially during detailed design and construction. The panel will be informed of any budget adjustments required.

Funded Schemes 2023-24

Total Value of Schemes	£181,000
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Completed	Update	Cancelled
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Ref	Scheme name	Description	Division	Parish	Scheme Category	Scheme stage	Cost Code	Allocated Budget	Comments	Est Completion	Slipped Scheme
1	Alexander Lane , Hutton - Zebra Crossing upgrade	Implementation to previously designed upgrade of zebra crossing	Brentwood Hutton	Brentwood Unparished	Walking	Implementation	LBRE203007	£64,500	Completed March 2024	Completed	
2	Mountnensing Road, Mountnensing - Traffic Calming	Signing and lining improvements to help in speed reduction	Brentwood Rural	Mountnensing CP	Traffic Management	Design	LBRE202016	£6,000	Completed February 2024	Completed	Yes
3	Hanging Hill Lane, Hutton - 20 when lights flash	Look at the possibility of the current patrol sign to be changed to a '20 when lights flash', located on the stretch of road leading up to St Martin's School	Brentwood Hutton	Brentwood Unparished	Traffic Management	Total Scheme	LBRE202102	£18,500	Completed November 2023	Completed	Yes
4	Crossways, Shenfield - Parking Improvements	Upgrading of pathway to appropriate standard to allow disabled access	Brentwood North	Brentwood Unparished	Traffic Management	Total Scheme	LBRE212007	£10,000	Completed September 2023	Completed	
5	Wigley Bush Lane, Weald Road - Traffic Management Improvements	Request for additional traffic calming measures and HGV weight restrictions for Wigley Bush Lane	Brentwood Rural	Brentwood Unparished	Traffic Management	Feasibility	LBRE212013	£10,000	Completed April 2024	Completed	
6	Sandpit Lane South Weald , Brentwood - Safety review	Finalisation of previously commissioned scheme to seal TRO and install DYL following consultation.	Brentwood Rural	Brentwood Unparished	Traffic Management	Total Scheme	LBRE202036	£36,500	Completed February 2024	Completed	Yes
7	Mount Pleasant Avenue / Rayleigh Road, Hutton - Phase 2	Finalisation of previously commissioned scheme to seal TRO and install DYL following consultation	Brentwood Hutton	Brentwood Unparished	Traffic Management	Total Scheme	LBRE222009	£4,000	Completed October 2023	Completed	Yes
8	Rayleigh Road, Hutton - VAS	Replacement of VAS unit that is damaged beyond repair.	Brentwood Hutton	Brentwood Unparished	Traffic Management	Total Scheme	LBRE222011	£9,000	Completed January 2024	Completed	Yes
9	Alexander Lane /Long Ridings Ave and Wash Road - Brentwood - Signage	Signage to be installed to raise awareness of businesses in Woodland Avenue, Hutton	Brentwood Hutton	Brentwood Unparished	Traffic Management	Total Scheme	LBRE222012	£5,000	Completed October 2023	Completed	
10	Honeypot Lane - Signage	Install Road narrow / oncoming vehicle signage Carriageway edge lining and give way sign	Brentwood South	Brentwood Unparished	Traffic Management	Total Scheme	LBRE212020	£6,000	Completed December 2023	Completed	

Funded Schemes 2023-24

Total Value of Schemes	£181,000
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Completed	Update	Cancelled
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Ref	Scheme name	Description	Division	Parish	Scheme Category	Scheme stage	Cost Code	Allocated Budget	Comments	Est Completion	Slipped Scheme
11	Orchard Avenue, Brentwood -Signage	Request for signage advising of the fact that there are a number of children moving about in the area between the Thriftwood Scout Camp and the nursery	Brentwood South	Brentwood Unparished	Traffic Management	Total Scheme	LBRE232002	£6,500	Completed November 2023	Completed	
12	Hanging Hill Lane, Hutton, Parking Provisions	Request to look into other improvements can be installed apposed to the previous scheme proposal, Cllr McKinlay would like to implement flowers/ blubs on the grassed verge.	Brentwood Hutton	Herongate and Ingrave	Traffic Management	Total Scheme	LBRE202032	£5,000	Completed February 2024	Completed	

Carry Forward Schemes from 2022-23

Total Value of Schemes	£81,500	Commissioned	£74,000	Uncommissioned	£7,500
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Completed	Update	Cancelled
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Ref	Scheme name	Description	Division	Parish	Scheme Category	Scheme stage	Cost Code	Allocated Budget	Comments	Est Completion	Funded
1	Mountnessing Road, Mountnessing - Traffic Calming	Signing and lining improvements to help in speed reduction	Brentwood Rural	Mountnessing CP	Traffic Management	Design	LBRE202016	£6,000	Completed February 2024	Completed	Yes
2	Weald Road / Weald Park Way / Wigley Bush Lane - Speed Limit Review	Feasibility study to review varying speed limits within the area	Brentwood Rural	Brentwood Unparished	Traffic Management	Feasibility	LBRE202031	£7,500	This scheme will require 2024/25 LHP funding	TBC	
3	Hanging Hill Lane, Hutton - 20 when lights flash	Look at the possibility of the current patrol sign to be changed to a '20 when lights flash', located on the stretch of road leading up to St Martin's School	Brentwood Hutton	Brentwood Unparished	Traffic Management	Total Scheme	LBRE202102	£18,500	Completed November 2023	Completed	Yes
4	Sandpit Lane South Weald, Brentwood - Safety review	Finalisation of previously commissioned scheme to seal TRO and install DYL following consultation.	Brentwood Rural	Brentwood Unparished	Traffic Management	Total Scheme	LBRE202036	£36,500	Completed February 2024	Completed	Yes
5	Mount Pleasant Avenue / Rayleigh Road, Hutton - Phase 2	Finalisation of previously commissioned scheme to seal TRO and install DYL following consultation	Brentwood Hutton	Brentwood Unparished	Traffic Management	Total Scheme	LBRE222009	£4,000	Completed October 2023	Completed	Yes
6	Rayleigh Road, Hutton - VAS	Replacement of VAS unit that is damaged beyond repair.	Brentwood Hutton	Brentwood Unparished	Traffic Management	Total Scheme	LBRE222011	£9,000	Completed January 2024	Completed	Yes

BRENTWOOD LOCAL HIGHWAY PANEL REPORT 2 - SCHEMES AWAITING FUNDING LIST

This Schemes Awaiting Funding List identifies those scheme requests, which have been received for the consideration of the Brentwood Local Highways Panel (LHP).

In February 2024 it was agreed, at ECC Full Council, that the 2024/25 Capital Budget for the twelve Local Highway Panels would remain the same as 2023/24. The Brentwood LHP Capital Budget for 2024/25 will be £112,400. Also, in 2024/25 the Casualty Reduction Sites across the County are to be funded from a central pot of monies derived from the Chairman's Panel funding allocation.

There are currently Schemes Awaiting Funding with an estimated cost of **£2,009,500** as shown in the summary below -

Schemes Awaiting Funding List				
Ref.	Scheme Type	Scheme Costs		
		LHP Schemes	Chairman's Panel Schemes	Total value of schemes
1	Traffic Management	£159,000	£293,500	£452,500
2	Walking	£25,000	£30,000	£55,000
3	Cycling	£0	£1,475,500	£1,475,500
4	Passenger Transport	£0	£19,500	£19,500
5	Public Rights of Way	£0	£7,000	£7,000
6	Total	£184,000	£1,825,500	£2,009,500

Following changes to the LHP Scheme Criteria, some schemes have now been identified for the consideration of the Chairman's Panel. On the following report these schemes are highlighted in blue.

The Schemes Awaiting Funding which will be transferred to the Chairman's Panel have an estimated cost of **£1,825,500**. There will then be Schemes Awaiting Funding with an estimated cost of **£184,000** for the consideration of the Panel.

On the Schemes Awaiting Funding List, the RAG column acknowledges the status of the scheme request as shown below:

RAG Status	Description of RAG status
G	The scheme has been validated as being feasible and is available for Panel consideration
A	The scheme has been commissioned for a feasibility study which needs completing before any Panel consideration
R	A scheme which is against policy or where there is no appropriate engineering solution
V	A scheme request has been received and is in the initial validation process

Schemes Awaiting Funding

Traffic Management

Total Value of schemes	£505,500
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Ref	Scheme name	Description	Division	Parish	Scheme stage	Cost Code	Estimated Cost	Comments	RAG
1	Hanging Hill Lane, Hutton, Brentwood - Parking Provisions	Implementation of previously designed scheme	Brentwood Hutton	Brentwood Unparished	Implementation	LBRE232016	£52,000	After a lot of consideration the panel have chosen to allocate £5,000 to a new scheme, which will explore small improvements the area where deemed necessary. A new scheme request has been submitted and is now with the Design Team for further investigation - LBRE202032.	G
2	Nine Ashes Road, Stondon Massey - Priority Passing	Request to install priority passing system at the bottleneck.	Brentwood Rural	Stondon Massey CP	Total Scheme	LBRE202022	£14,500	The feasibility study has identified that a package of improvements can be made to provide warning to road users informing of the presence of narrowed carriageway and associated hazards in particular the presence of oncoming vehicles. The recommendation is for advanced warning signage and additional road markings to be installed throughout the narrow section of the road.	G
3	Ongar Road / Costead Manor Road - Traffic Calming	Implementation of designed options to reduce traffic speeds on approach to the RAB	Brentwood North	Brentwood Unparished	Implementation	LBRE202029	£10,000	The option for the introduction of an island has been discounted due to road safety concerns, alternatively the panel could fund the other recommendations that were proposed in the Technical note supplied by the Design Team. It would be feasible raise the domed mini roundabout to 75mm to improve the visibility and slow vehicles down that are currently able to go through the roundabout. However, while this will increase safety, its unlikely to change the speed of road users on the approach to the junction.	G
4	Ashwells Road, Brentwood - Traffic Calming	Cllr Aspinall would like to have Ashwells Road investigated to reduce the speeding and options for safer roads due to vehicles parking on the footpath	Brentwood North	Brentwood Unparished	Total Scheme	LBRE212002	£7,500	Validation results - suggest the installation of wooden bollards as opposed to concrete bollards to provide a facility sympathetic to the current surroundings and environment. This will also prevent vehicles from parking on the grass verges.	G
5	Sandringham Road, Pilgrims Hatch - Parking Improvements	Introduction of vehicle parking spaces using some of the available green verge	Brentwood North	Brentwood Unparished	Design	LBRE212008	£6,500	Validation recommends proceeding as a design only.	G
6	High Street, Ingatestone - Village Gateways	Request for village gateways with 'Please drive safely' signs	Brentwood Rural	Ingatestone and Fryerning CP	Validation (With Design Team)	LBRE202030	TBC	HLO to liaise with the Parish Council and discuss further funding options for this scheme.	V

Schemes Awaiting Funding

Traffic Management

Total Value of schemes	£505,500
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Ref	Scheme name	Description	Division	Parish	Scheme stage	Cost Code	Estimated Cost	Comments	RAG
7	School Road, Kelvedon Hatch - Pedestrian island improvement	Implementation of pedestrian island at the junction with Ongar Road	Brentwood Rural	Kelvedon Hatch CP	Implementation	LBRE212010	£62,500	Implementation of a previously designed scheme.	G
8	Coxtie Green Road JW Gilstead Hall, South Weald - Signage	Install warning signs of concealed junction and / or reflective bollards opposite junction	Brentwood Rural	Brentwood Unparished	Total Scheme	LBRE212011	£6,500	Validation suggests that Warning Signage could be used in advance of Gilstead Hall, in both directions to promote more driver awareness.	G
9	Station Road near Chafford Gardens - Parking	Request to address footway damage that is caused by parked lorries	Brentwood Hutton	West Horndon CP	Total Scheme	LBRE202041	£5,000	Resurfacing of the footway due to damage by parked lorries. NWAAT restrictions are being requested via parking partnership	G
10	Ongar Road, Pilgrims Hatch – Zebra Crossing	Implementation of a Zebra crossing between the petrol station and Larkins Playing Field	Brentwood North	Brentwood Unparished	Implementation	LBRE203002	£119,000	Update - Under new LHP Scheme Criteria this scheme will now be considered by the Chairman's Panel.	G
11	Horseman Side, Navestock - Traffic Management Improvements	Request to undertake a review of the signing and lining along the route	Brentwood Rural	Navestock CP	Total Scheme	LBRE212019	£11,000	The validation suggests replacing the existing signage and installing slow legends in the road, on the approach to the crossroads.	G
12	Rockleigh Road, Zebra crossing upgrade	Safer passage of pedestrians to the library, especially the residents of Rockleigh Court	Brentwood North	Brentwood Unparished	Total Scheme	LBRE223002	£6,500	PV2 data score was 0.175 and where the value is below 0.2 a crossing facility would not be justified. A refresh of the crossing carpet and lining to existing crossing could be considered.	G
13	Coxtie Green Road / Chequers Road, Brentwood - HGV restriction	Request to restrict HGVs from using the southern end of Coxtie Green Lane	Brentwood Rural	Ingatestone and Fryerning CP	Total Scheme	LBRE222010	£6,500	Validation recommends installing new warning signage which will read - "Unsuitable for heavy good vehicles"	G
14	Coxtie Green Road, Junction, Brentwood - Pedestrian Crossing	Request for a pedestrian refuge to be placed in the middle of the road at the junction as the road is too wide	Brentwood North	Brentwood Unparished	Design	LBRE222015	£5,500	The Validation recommends a design only so engineers can look at the potential visibility restriction and carryout pedestrian survey to understand the pedestrian movement at this location.	G

Schemes Awaiting Funding

Traffic Management

Total Value of schemes	£505,500
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Ref	Scheme name	Description	Division	Parish	Scheme stage	Cost Code	Estimated Cost	Comments	RAG
15	Sandpit Lane South Weald , Brentwood - Safety review	Request for the whole of Sandpit Lane to be looked at strategically	Brentwood Rural	Brentwood Unparished	Validation (With Design Team)	LBRE222016	TBC	Validation states that Essex Highways are currently working on a scheme (Sandpit Lane, South Weald - Width Restriction improvements - LBRE202036) and therefore believe it would be prudent to hold off on any further validations at this location until the new proposed measures have been implemented.	V
16	Widvale Road JW Roman Road, Brentwood - Traffic Management Improvements	The sign at the junction of Roman Road and Widvale Road is obscured by overgrown vegetation.	Brentwood Rural	Mountnessing CP	Validation (Does not meet criteria)	LBRE222019	N/A	Validation suggests vegetation removal before considering any other measures here. Then if the problems still exist revisiting the validation. HLO in the process of arranging vegetation clearance.	R
17	Ongar Road/ Hulletts Lane, Pilgrims Hatch, Brentwood - Signage	Entrance improvements for residents that in Hulletts Lane, Brentwood	Brentwood North	Brentwood Unparished	Total Scheme	LBRE222020	£6,500	Validation results suggest that "Side Road Ahead" warning signs could be placed in advance of Hulletts Lane in either direction.	G
18	York Road/Hutton Road, JW Priests Lane, Brentwood - Safety Improvements	Installation of a barrier to protect pedestrians, shoppers and retail units	Brentwood North	Brentwood Unparished	Total Scheme	LBRE222022	£10,000	Validation recommends the implementation of x6 bollards and adding additional signage. These improvements will provide suitable infrastructure, protection and guidance for pedestrians.	G
19	Widvale Road, Brentwood - Safety Improvements	The request is for the removal of a damaged post and pedestrian refuge outside 26 Widvale Road, Mountnessing.	Brentwood Rural	Mountnessing CP	Validation (Does not meet criteria)	LBRE232004	N/A	A recent PV2 survey has been conducted at the location of Widvale Road, along with a speed survey. The PV2 data obtained was recorded at 0.069 x 10^8, while the speed survey data indicated speeds of 31.1mph Eastbound and 30.0mph Westbound. HLO is currently in communication with the Lighting Team to determine whether this scheme should be handled by them or the Maintenance Team instead of the Local Highways Panel. There were ongoing discussions about further upgrades in the future, although due to the significantly low PV2 data score, this location does not meet the criteria for upgrades to the crossing point at this time.	R

Schemes Awaiting Funding

Traffic Management

Total Value of schemes	£505,500
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Ref	Scheme name	Description	Division	Parish	Scheme stage	Cost Code	Estimated Cost	Comments	RAG
20	Wigley Bush Lane, South Weald -Traffic Management Improvements	Request for pedestrian defences (fences or bollards) width restrictions and reconfiguration of the parking and lining outside of St Peters school, along with a review of the 20mph speed limit	Brentwood Rural	Brentwood Unparished	Validation (With Design Team)	LBRE232006	TBC	Awaiting design team feedback as there are several scheme requests for the same location, until it has been confirmed what measures have been covered during the feasibility stage the scheme request for a validation has been put on hold.	V
21	Swallows Cross Mountnessing Road / Wyatts Green Road - Brentwood - Junction Improvements	Warning signs and signs to be painted on the road, due to major BT junction box under the Bennett junction itself.	Brentwood Rural	Blackmore, Hook End and Wyatts Green CP	Total Scheme	LBRE232007	£7,500	The validation suggests that SLOW carriageway marking to be considered with all x3 warning signs, along with refreshing the lining at the junction. However, this is to be determined during the detailed design.	G
22	Hanging Hill Lane, Hutton - Traffic Calming	Measures to reduce the speed limit in Hanging Hill Lane and additional signage promoting driver awareness and to notify oncoming traffic of the bend in the road.	Brentwood Hutton	Brentwood Unparished	Validation (Does not meet criteria)	LBRE232008	N/A	Cllr McKinlay has requested to take this scheme up to the Chairs Panel for further consideration.	R
23	Mountnessing Road, Mountnessing - Traffic Calming	Implementation of design for traffic calming	Brentwood Rural	Mountnessing CP	Total Scheme	LBRE232031	£30,000	Implementation of a previously designed scheme.	G
24	Station Road, West Horndon - Zebra Crossing Upgrade	A safety assessment to investigate improvements to the lighting, signage and visibility of this crossing	Brentwood Hutton	West Horndon CP	Total Scheme	LBRE232010	£8,500	Validation recommended adding advanced warning signage only. After all assessments were carried out it was concluded that the current lighting along with the lining at this crossing is sufficient.	G
25	Roman Road, Mountnessing - Advanced Warning Signage	Additional warning signage to be installed, to raise more driver awareness to children using the area and highlight the no entry zone by Mountnessing Primary School.	Brentwood Rural	Mountnessing CP	Total Scheme	LBRE232009	£11,000	The Validation suggests installing no entry and children warning signage at this location.	G

Schemes Awaiting Funding

Traffic Management

Total Value of schemes	£505,500
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Ref	Scheme name	Description	Division	Parish	Scheme stage	Cost Code	Estimated Cost	Comments	RAG
26	Bird Lane, Great Warley, Brentwood - Traffic Management Improvements	Request for additional warning signage to add more driver awareness to the bend on Bird Lane and restrict HGV usage or update the current signage to promote better visibility due to the road deterioration.	Brentwood South	Brentwood Unparished	Total Scheme	LBRE232017	£20,000	Validation concluded that several signage enhancements be implemented at the Clive Road, Magpie Lane, and Bird Lane junctions. Further recommendations were made to install an "Unsuitable for HGV" advisory sign to warn vehicles before they proceed onto Bird Lane. Additionally, it is suggested clear the vegetation surrounding the area to enhance visibility and ensure safer navigation along this route.	G
27	Cricketers Lane, Hutton - Bollards	Request for a replacement of the plastic bollards in exchange for concrete bollards	Brentwood Hutton	West Horndon CP	Total Scheme	LBRE232018	£8,000	Validation suggests replacing the plastic bollard with 114mm steel bollards that are concrete filled.	G
28	The Avenue, Warley - Safety Review	Request for a RSA to be carried out to support a SEPP scheme for red lines	Brentwood South	Brentwood Unparished	Validation (Awaiting Surveys)	LBRE232021	TBC	In Validation.	V
29	Hazelwood Gardens, Brentwood, Bollards	Request for the implementation of wooden bollards	Brentwood North	Brentwood Unparished	Validation (With Design Team)	LBRE232023	TBC	Awaiting evidence of support from residents to assess where vehicles are parking on the grassland and what improvements could be considered to improve the issue.	V
30	Balmoral Road, Brentwood, Bollards - Traffic Management	Request to see what additional traffic management improvements can be considered and a for a speed survey to be taken.	Brentwood North	Brentwood Unparished	Validation (With Design Team)	LBRE232024	TBC	Awaiting speed/volume data, when funding permits.	V
31	Long Ridings Avenue, Brentwood, Signage - Traffic Management	Request for additional warning signage	Brentwood Hutton	Brentwood Unparished	Total Scheme	LBRE232025	£8,000	Validation results concluded that x2 signs can be installed to warn drivers of the bend and install 'Right/left junction markings on outside of bend ahead. The Vegetation will also be cut back to improve visibility.	G

Schemes Awaiting Funding

Traffic Management

Total Value of schemes	£505,500
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Ref	Scheme name	Description	Division	Parish	Scheme stage	Cost Code	Estimated Cost	Comments	RAG
32	Ingatestone High Street B1002 - Traffic Calming	Request for HGV restrictions and Traffic Calming measures	Brentwood Rural	Ingatestone and Fryerning CP	Total Scheme	LBRE232026	£44,500	<p>The validation suggested two options for the panel's consideration regarding the management of heavy goods vehicle (HGV) traffic on Ingatestone High Street.</p> <p>Option 1: Full Ban on HGV Traffic This option would provide a complete ban on HGV traffic using Ingatestone High Street. The estimated cost for implementing this solution is £45,500.</p> <p>Option 2: Prioritized Traffic Management The second option is to manage the priority of traffic through the use of road signs and markings in the areas that are identified as high-risk for properties to be struck by HGVs. The total estimated cost for this approach is £17,500.</p>	G
33	Buttsbury, Ingatestone - Signage	Request to reassess the visibility of the current signage as concerns have been raised about the limited visibility on the approach to the Ford and drivers are entering the water	Brentwood Rural	Brentwood Unparished	Validation (Does not meet criteria)	LBRE232027	N/A	<p>The advance warning signage for the Ford is positioned approximately 100 meters from the crossing on both approaches, which is satisfactory. It has been recommended for the Cllr to report the repairs to the barriers as an item 1 with the EH Maintenance team for their attention.</p>	R
34	Old Church Road, Mountnessing - Signage	Request for the width restriction signage to be replaced and for repairs to be carried out to the damaged kerb.	Brentwood Rural	Brentwood Unparished	Design	LBRE232028	£8,500	<p>To improve the visibility at this junction, the validation recommends realigning the kerbs to provide a better width for all vehicles and additional warning signage along Old Church Road in advance of the width restriction. A topographical survey would be required to ensure new carriageway levels and a review of the stats within the carriageway. Therefore, it is recommended that a Design Only Scheme is funded first to determine the extent and layout of the junction.</p>	G

Schemes Awaiting Funding

Traffic Management

Total Value of schemes	£505,500
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Ref	Scheme name	Description	Division	Parish	Scheme stage	Cost Code	Estimated Cost	Comments	RAG
35	Widvale Road, Mountnessing - Signage	Request for advanced warning signage	Brentwood Hutton	Brentwood Unparished	Validation (With Design Team)	LBRE232029	TBC	Validation has recommend a comprehensive review of the signage in conjunction with the Structures team. This will help ensure the signage is compliant and provides the necessary information and more raise driver awareness of the bridge ahead.	V
36	Hartswood Road - Speed Limit Reduction	Request for a speed reduction to improve safety for vehicles and pedestrians	Brentwood South	Brentwood Unparished	Validation (Awaiting Surveys)	LBRE232030	TBC	Awaiting speed/volume data, when funding permits.	V
37	Mountnessing Road, Mountnessing - Traffic Calming	Implementation of a previously designed scheme	Brentwood Rural	Mountnessing CP	Total Scheme	LBRE232032	£30,000	Design suggests a package of improvements for signing and lining works.	G
38	School Road, Kelvedon Hatch - Safety Review	Request for a safety review and for traffic calming to be considered	Brentwood Rural	Kelvedon Hatch CP	Validation (Awaiting Surveys)	LBRE232034	TBC	Awaiting speed/volume data, when funding permits.	V
39	Roman Road, Mountnessing - Safety Review	Request for a safety review to be carried out to assess additional traffic calming measures.	Brentwood Rural	Mountnessing CP	Validation (Awaiting Surveys)	LBRE242002	TBC	In Validation.	V

Schemes Awaiting Funding

Walking

Total Value of schemes	£55,000
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Ref	Scheme name	Description	Division	Parish	Scheme stage	Cost Code	Estimated Cost	Comments	RAG
1	Avenue Road, The Furlongs, Ingatestone Street lighting request	Request for a street light be fitted facing in the direction of the steps and fluorescent strips be fitted along the edges of the steps	Brentwood Rural	Ingatestone and Fryerning CP	Design	LBRE223001	£6,500	Use of reflective strips/tape would not be recommended on the highway but a full Street lighting survey and design could be commissioned.	G
2	Chelmsford Road, Brentwood - Steps Safety Improvements	Upgrade to the steps (if required) and erect support railings to provide safer passage for elderly residents.	Brentwood North	Brentwood Unparished	Total Scheme	LBRE223023	£10,500	Validation suggests Key clamp galvanised tube handrails can installed.	G
3	Chelmsford Road, Blackmore, Brentwood - Bench Improvements	Request to reinstate a bench that was removed by the footway along Chelmsford Road, running from Redrose Lane to The Green	Brentwood Rural	Blackmore, Hook End and Wyatts Green CP	Total Scheme	LBRE233001	£8,000	Clr Wagland has requested to take this scheme up to the Chairs Panel for further consideration.	G
4	Kings Road, Brentwood - Pedestrian Crossing	Request for a Pedestrian crossing	Brentwood South	Brentwood Unparished	Validation (Awaiting Surveys)	LBRE232015	TBC	Awaiting speed survey results.	V
5	Ongar Road, Brentwood - Pedestrian Crossing	Request to assess what crossing improvements can be made as local residents that use the bus stops can not cross the road safely.	Brentwood Rural	Kelvedon Hatch CP	Validation (With Design Team)	LBRE232022	TBC	After a discussion and assessment with the design engineer, it was concluded that there is no scheme to progress at the first proposed location explored, due to lack of highway space needed to implement a crossing. Further investigations are ongoing and new locations along Ongar Road are being considered. A PV2 survey will also need to be funded by the panel to gather data to analyse and assess the pedestrian footfall along with the vehicle speeds.	V
6	Middleton Hall Lane - Zebra Crossing Upgrade	Request for safety improvements	Brentwood Rural	Brentwood Unparished	Validation (Awaiting Surveys)	LBRE233002	TBC	Awaiting a PV2 survey.	V

Schemes Awaiting Funding

Walking

Total Value of schemes	£55,000
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Ref	Scheme name	Description	Division	Parish	Scheme stage	Cost Code	Estimated Cost	Comments	RAG
7	High Street, Ingatestone - Zebra Crossing upgrade	Request to assess the current crossing to improve visibility and promote more driver awareness as there is not another safe crossing point along this road	Brentwood Rural	Ingatestone and Fryerning CP	Total Scheme	LBRE233004	£30,000	After discussions with the street lighting and design team, it has been determined that the posts at the crossing point are not combined posts and do not meet lighting guidance standards. Therefore, it is proposed that the crossing carpet and waiting areas will not have any additional illuminance to help highlight pedestrians through the crossing movement. To address this issue effectively, we recommend a design with new 6m combined posts. Additionally, refreshing the existing lining and signing would further enhance the visibility of the crossing.	G

Schemes Awaiting Funding

Cycling

Total Value of schemes	£1,475,500
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Ref	Scheme name	Description	Division	Parish	Scheme stage	Cost Code	Estimated Cost	Comments	RAG
1	Weald Road, South Weald - Cycle Route	Implementation of previously designed scheme for footpath / cycleway from the A12 bridge heading west to Sandpit Lane. Consideration also to be given to providing access to Weald Country Park	Brentwood North	Brentwood Unparished	Implementation	LBRE204001	£1,390,500	Update - Under new LHP Scheme Criteria this scheme will now be considered by the Chairman's Panel.	G
2	Thorndon CP to Ford Development - Cycle Route	Request to establish a cycle route which links Thorndon Country Park to the new development at the Ford site	Brentwood South	Brentwood Unparished	Validation (With Design Team)	LBRE204002	TBC	Update - Under new LHP Scheme Criteria this scheme will now be considered by the Chairman's Panel.	V
3	Pilgrims Hatch to Brentwood Town Centre - Cycle Route	Implementation of cycle route from Pilgrims Hatch to Brentwood Town Centre as suggested in Feasibility Study	Brentwood North	Brentwood Unparished	Implementation	LBRE164008	£85,000	Update - Under new LHP Scheme Criteria this scheme will now be considered by the Chairman's Panel.	G

Schemes Awaiting Funding

Passenger Transport

Total Value of schemes	£19,500
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Ref	Scheme name	Description	Division	Parish	Scheme stage	Cost Code	Estimated Cost	Comments	RAG
1	Danes Way, Pilgrims Hatch - Bus Shelter	Request to install a bus shelter (as you enter Danes Way, there is a bus stop as you turn left into the looped section)	Brentwood North	Brentwood Unparished	Validation (With Design Team)	LBRE185003	TBC	The progression of bus shelter schemes is currently on hold until the conclusion of a County-wide audit.	V
2	122 Chelmsford Road Replacement Bus Shelter	Replacement Bus Shelter - 122 Chelmsford Road	Brentwood North	Brentwood Unparished	Validation (With Design Team)	LBRE185002	TBC	The progression of bus shelter schemes is currently on hold until the conclusion of a County-wide audit.	V
3	2 Chelmsford Road - Replacement Bus Shelter	Request to replace the damaged bus shelter between the Courage Playing Fields and 2 Chelmsford Road	Brentwood North	Brentwood Unparished	Validation (With Design Team)	LBRE185004	TBC	The progression of bus shelter schemes is currently on hold until the conclusion of a County-wide audit.	V
4	High Street, Ingatestone - Replacement Bus Shelter	Request for a new bus shelter outside of The Bell public house	Brentwood Rural	Ingatestone and Fryerning CP	Validation (With Design Team)	LBRE205001	TBC	The progression of bus shelter schemes is currently on hold until the conclusion of a County-wide audit.	V
5	Friars Avenue, Shenfield - Parking improvements	Request for Disabled parking bay in the lay-by and change the double yellow lines to No Stopping At Any Time.	Brentwood North	Brentwood Unparished	Design	LBRE225001	£6,500	Validation recommends that a design could be carried out for this scheme, Passenger Transport can then bid for funding to implement from external sources.	G
6	Hutton Road, Shenfield - Kerbing improvements	Install a build out to stop cars overhanging the bus stop.	Brentwood North	Brentwood Unparished	Design	LBRE235001	£6,500	Design proposed by Passenger Transport.	G

Schemes Awaiting Funding

Passenger Transport

Total Value of schemes	£19,500
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Ref	Scheme name	Description	Division	Parish	Scheme stage	Cost Code	Estimated Cost	Comments	RAG
7	PT66 The Green junction Chelmsford and Ingatestone Road, Blackmore	Track alignment for a 12m bus that presumes vehicles are turning left into the facility having passed through Blackmore Village, then aligning parallel with a kerb edge within the turning point. The central island is problematic both on entry and exit of the facility given to the buses and the need to get the rear wheels around the kerb edge.	Brentwood Rural	Blackmore, Hook End and Wyatts Green CP	Design	LBRE235002	£6,500	Design suggests a package of improvements at this location.	G

Schemes Awaiting Funding

Public Rights of Way

Total Value of schemes	£20,500
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Ref	Scheme name	Description	Division	Parish	Scheme stage	Cost Code	Estimated Cost	Comments	RAG
1	PROW 223, Mill Green Road, Fryerning - Horse Gates	Install horse gates to prevent motorised vehicles from using the bridleway	Brentwood Rural	Ingatestone and Fryerning CP	Total Scheme	LBRE208001	£7,000	Update - Under new LHP Scheme Criteria this scheme will now be considered under the new Chairman's Panel.	G
2	Middle Road - Brentwood	(PROW) known as Footpath 123 Herongate and Ingrave, Re-surfacing of bitumous PROW footpaths	Brentwood Hutton	Brentwood Unparished	Validation (Awaiting Funding)	LBRE223004	£13,500	A senior engineer has now been out and conducted an examination of the footway and concluded that it is generally in fair condition; however, upon thorough assessment, it has been brought to our attention that there are two specific sections along the route measuring that are in need of resurfacing. Following the resurfacing works, once this has been done, the site can be considered for slurry seal application.	G
3	Public Footpath 42, Thorndon Park, Brentwood - Surface improvements	Widening of the footpath, with a resurfacing to an upgrade of the Footpath to a Bridleway,	Brentwood Hutton	Herongate and Ingrave CP	Validation (Does not meet criteria)	LBRE228001	N/A	Update - Under new LHP Scheme Criteria this scheme will now be considered by the Chairman's Panel.	R

Brentwood LHP Traffic Survey Requests 2023/24 Funded						
	Reference	Location	Division	ATC	PV ²	Request with Traffic Survey team
1	LBRE230001	Park Road	Brentwood North	1	0	Complete 01/12/2023 - Recorded speeds of 24.1mph and 24.7mph in a 30mph
2	LBRE232008	Hanging Hill Lane	Brentwood Hutton	1	0	Complete 18/12/2023 - Recorded speeds of 27.5mph and 28.3mph in a 30mph
3	LBRE230002	Bird Lane	Brentwood South	1	0	Complete 19/05/2024 - Recorded speeds of 20.9mph and 20.9mph in a 30mph
4	LBRE230003	Chelmsford Road	Brentwood North	1	0	Complete 18/12/2023 - Recorded speeds of 31.2mph and 31.1mph in a 30mph
5	LBRE230004	Wash Road/ Edwards Way	Brentwood Hutton	1	0	Complete 09/02/2024 - Recorded speeds of 28.8mph and 28.3mph in a 30mph
6	LBRE230005	Wash Road / Oakbank	Brentwood Hutton	1	0	Complete 09/02/2024 - Recorded speeds of 27.0mph and 27.6mph in a 30mph
7	LBRE230006	Mill Green Road	Brentwood Rural	1	0	Complete 18/04/2024 - Recorded speeds of 31.5mph and 31.4mph in a 30mph
8	LBRE232004	Widvale Road	Brentwood Rural	0	1	Complete 18/04/2024 - Recorded speeds of 31.0mph and 30.0mph in a 30mph - PV2 data 0.069 x 10.s
				Total Number	7	1
				Cost	£2,130.30	£841.60
				Total Cost	2,971.70	

Brentwood LHP Traffic Survey Requests 2023/24 Funded						
	Reference	Location	Division	ATC	PV ²	Request with Traffic Survey team
1	LBRE230008	Church Road	Brentwood North	1	0	Awaiting funding
2	LBRE230009	Wyatts Green Road	Brentwood Rural	1	0	Awaiting funding
3	LBRE230010	Cloughton Way	Brentwood Hutton	1	0	Awaiting funding
4	LBRE230004	Hatch Road	Brentwood North	1	0	Awaiting funding
5	LBRE230000	B186 Warley Street	Brentwood South	1	0	Awaiting funding
6	LBRE230011	A128 (From A127 – junction with Running Waters)	Brentwood Hutton	1	0	Awaiting funding
7	LBRE230012	Mores Lane / Ongar Road	Brentwood Rural	1	0	Awaiting funding
8	LBRE230013	Horsemanside, Navestock	Brentwood Rural	1	0	Awaiting funding
10	LBRE230014	Balmoral Road, Pilgrims Hatch	Brentwood North	1	0	Awaiting funding
11	LBRE230015	Hartswood Road	Brentwood South	1	0	Awaiting funding
12	LBRE230016	Macalls Lane	Brentwood Rural	1	0	Awaiting funding
13	LBRE230017	Billericay Road	Brentwood Hutton	1	0	Awaiting funding
14	LBRE230018	School Road	Brentwood Rural	1	0	Awaiting funding
15	LBRE230019	Warley Road, Warley	Brentwood South	2	0	Awaiting funding
16	LBRE230019	Ongar Road	Brentwood Rural	0	1	Awaiting funding
17	LBRE232006	Wigley Bush Lane, South Weald	Brentwood Rural	1	0	Awaiting funding
18	LBRE230020	Warley Hill, Warley	Brentwood South	1	0	Awaiting funding
19	LBRE232015	Kings Road	Brentwood South	1	0	Awaiting funding
				Total Number	18	1
				Cost	£4,023.90	£841.60
				Total Cost	£4,865.50	