

**MINUTES OF THE HARLOW LOCAL HIGHWAYS PANEL
HELD ON**

23 June 2021

10.00 - 11.05 am

PRESENT

Committee Members

Councillor Clive Souter, Essex County Council (Chair)
Councillor Michael Garnett, Essex County Council (Vice-Chair)
Councillor Michael Hardware, Essex County Council
Councillor Eddie Johnson, Essex County Council
Councillor David Carter, Harlow District Council
Councillor Tony Edwards, Harlow District Council
Councillor Maggie Hulcoop, Harlow District Council
Councillor Nancy Watson, Harlow District Council

Officers

Sonia Church, Highways Liaison Manager, Essex County Council
Emma-Louise Galinis, Highways Liaison Officer, Essex County Council
Rissa Long, Highways Liaison Officer, Essex County Council
Adam Rees, Governance Support Officer

1. **WELCOMES AND INTRODUCTIONS**

Councillor Johnson, as current Chair, welcomed all attendees to the meeting and invited Councillors and Officers to introduce themselves.

2. **ELECTION OF CHAIR AND VICE CHAIR**

Councillor Clive Souter was elected as Chair of the Highways Panel.
Councillor Mike Garnett was appointed as Vice Chair.

From this point Councillor Souter chaired the meeting.

3. **APOLOGIES FOR ABSENCE**

Apologies for absence were received from Councillor Tony Edwards.

4. **MINUTES OF MEETING HELD ON 24 MARCH 2021 TO BE AGREED AS A CORRECT RECORD**

Agreed.

5. **MATTERS ARISING FROM MINUTES OF PREVIOUS MEETING**

None.

6. **REPORT ON FUNDED SCHEMES**

Rissa Long, Highways Liaison Officer, gave an update on Funded Schemes from the 2020/21 financial year.

It was agreed that the following scheme be removed from the list after work by the Highways Rangers:

- i) Pittmans Field – Verge protection

7. **REPORT ON SCHEMES AWAITING FUNDING**

Rissa Long presented the report on schemes awaiting funding. It was agreed that the following schemes would be funded:

- i) School Lane, outside Freshwaters School – bollard - £6,000
- ii) Barn Mead – Dropped crossings – £52,000
- iii) Kingsmoor Road – Dropped kerbs - £32,500
- iv) Woodward's – Pedestrian dropped crossing - £5,000
- v) Passmore Area – Cycling improvements - £96,500

It was agreed that all remaining funding for the year would be allocated to cycle track repairs. Councillors were encouraged to make Officers aware of repairs that needed to take place.

8. **ANY OTHER BUSINESS**

None.

9. **DATE OF NEXT MEETING**

7 September 2021.

CHAIR OF THE PANEL