LOCAL HIGHWAYS PANEL – MINUTES AND ACTIONS

Date: 10th October 2016

Present: County Councillor Anne Brown (Chairman), Colchester Cllr Lyn Barton (Vice), County Councillor Sue Lissimore, County Councillor Julie Young, Cllr Brian Jarvis, Cllr Anne Turrell and Cllr Dennis Willetts and Parish Cllr John Gili-Ross.

Apologies: County Councillor Kevin Bentley.

Other Attendees: Sonia Church - SC (Highways Liaison Manager), Joe Hazelton - JH (Highways Liaison Officer), Jasmine Wiles (Highways Liaison Apprentice), Cllr Harris, Cllr Cope, Major Nick Berry and Ms Laurel Juniper

Item	Action	Action Owner
1.	Welcome and Introductions	
	Cllr Brown welcomed everyone to the meeting. All present introduced themselves.	
2.	Declarations of Interest/ Election of Chairman and Vice Chairman	
3.	Minutes of Meeting held on 10 th October 2016	
	Cllr Brown led the panel through the minutes.	
	Matters Arising	
	Action- JH to forward link to Traffweb to Cllr Turrell	JH
	All of the pervious actions from the last panel meeting have been addressed.	
	Resurfacing the roads	
	Previously Cllr Bentley asked SC if she has received a response from the Capital Maintenance Department. A response has been received and the site has been checked with no level problems found. As Cllr Bentley was not in attendance this needs to be raised at the next LHP meeting.	
	Cllr Young's missing schemes	

Cllr Young mentioned that Vine Drive is still missing from the potential schemes list. Action- JH to add scheme to the PSL	
Passenger Transport	
JH explained that he presented more PT schemes to the previous panel meeting and are looking to have a more robust list by January. Questioned if the panel would like a member of Passenger Transport to attend the panel.	
A majority of the panel members were happy with the update that JH provided.	
Safer Roads	JH
LCOL152161- Mile End Road, Nayland Road, Defoe Crescent, Mill Road West and associated Cul-de-sacs, Colchester JH stated that there has been a change of name it is now Mill End. They are currently waiting to hear about possible S106 funding.	
Walking	
LCOL152017 - Western Bypass, Stanway SC told the panel that she is waiting for the analysis and suggested leaving on the minutes for discussing within the next panel meeting. AL indicated that there are currently two possible interests in the bridge. Cllr Young questioned how these decisions get determined. Cllr Brown asked if the bridge was owned by the LHP or County. Cllr Young raised that Tesco with the Hythe could be another location for the bridge.	
Traffic Management	
LCOL152006 - Dedham, Stratford Road JH mentioned that a CMA has been started and is yet to speak to Cllr Johnson.	
LCOL001010 - Glen Avenue and A133 Cymbeline Way Colchester Cllr Jarvis mentioned that the scheme has slipped to Quarter 4. SC explained to the panel that the permitting team cannot book the road space due to the other works being carried out. Cllr Jarvis claimed that there has been no road works carried out down Glen Avenue and questioned how there could be possible conflict. SC explained that there are no works in the vicinity of	

Glen Avenue however the current works at the Albert Roundabout would cause conflict with Glen Avenue. <i>Action- JH to keep the panel up to date</i>	JH
LCOL152084 - The Strood, Mersea SC mentions that a press release will be done however currently when the scheme was implemented the company who installed made sure that most of the elements were salt water protected apart from the switch and a couple of pins. JH explained that he is in contact with the relevant member of staff and is awaiting a formal response.	
SC stated that the issue with the light being straight and not flashing making it seem navigational has been raised.	
LCOL158002 - Footpath 8 Wivenhoe - Adjacent to Wivenhoe train station	
JH mentioned that he had met Cllr Young on site and discussed the scheme. Also raised that he has spoken to the manager of the PROW team who has mentioned that the ditch clearance works have been completed and everything has now been passed to Network Rail. Not further works can be completed by Highways until Network Rail complete their works.	
LCOL162004 - Lower Road / St Ives Road, Stanway Cllr Bentley explains to JH that he has the incorrect location, that it should be Peldon not Stanway. Cllr Bentley also mentioned that the Parish Council have emailed him to talk about the location. JH states that he is just waiting for a Highway Boundary. Action - Cllr Bentley to tell parish council that they are waiting on a Highway Boundary.	Clir Bentley
<i>LCOL168001 - Braiswick Lane, Mile End FP41</i> JH mentioned that it is the back of FP41 which is why it is incorporated in the title. Stated that he can look into changing the	JH
name of this scheme in the future if it still causes confusion.	JH
<i>Missing VAS in Wivenhoe</i> Cllr Brown stated that they wanted this to go ahead. JH mentioned that the design is in process and it is just being finalised. Lack of highway verge is an issue, consultation with resident currently taking place.	
Cllr Gili-Ross requested an update on VAS maintenance. SC confirmed that since the beginning of this financial year the VAS maintenance is being funded by the revenue budget, due to the street lighting budget being cut. Action- JH to provide the panel members with a list of VAS signs that have maintenance issues. Panel to return with any they believe are missing from the list.	

Cllr Lissimore questioned if anyone knew about the VAS signs that were implemented before the LHP budget, are the panel financing there maintenance. SC stated that when a VAS sign needs maintenance a speed survey is done to see if the sign still meets the criteria. <i>Action- JH to circulate VAS practice note.</i> Cllr Gilli-Ross questioned how much VAS sign costs. SC confirmed that if the pole is already in place then they cost around £3,500. If it is a new sign it would require a design and would cost around £8,500. SC suggested that when the panel members go to the parishes to see which VAS signs they believe need maintenance work to mention that the speeds are set at 34mph. Cllr Willetts exclaimed he was glad to know there was a practice	Cllr Barton
note and suggested that if it is now within the revenue budget to consider VAS maintenance then the panel members should have a clearer understanding and should be aware of the criteria for VAS signs so they are aware of when one needs maintenance or removing.	
Cllr Brown asked JH to search and find out more information and to put on the agenda for next time. JH to find out more info on VAS maintenance and to provide information at the next panel.	
S106 Update	
JH explained that he has some S106 schemes within the panel report and they will be looked at when the panel reach the appendix. However there is not an extensive list for all S106 contributions as yet. Cllr Turrell mentioned that Colchester Borough Council have had basic information on all S106 schemes. <i>Cllr Barton to find out the necessary person to contact about</i> <i>S106 schemes within Colchester Borough Council.</i>	JH
Rangers	
Cllr Brown explained that SC has done a lot of work on the Colchester Rangers since the previous panel meeting and has found out that the member of staff who does the rangers work was on long term sick leave. Cllr Brown stated that she has spoken to Cllr Bentley previous to the panel meeting and asked him to raise and see if Colchester could take over rangers.	

	Cllr Gilli-Ross noticed a mistake within the previous minutes	
	stating that the parishes are uninsured.	
	Action- JH to correct the previous minutes.	
	Clir Cilli, Pass mantioned the scheme within West Parabolt the	
	Cllr Gilli- Ross mentioned the scheme within West Bergholt the	
	20mph limit near the school and stated that it has been going on	
	for ages and there was a sign made within a competition but nobody is going to say it is enforceable.	
	hobody is going to say it is enforceable.	
	SC explained that it would be a 20's plenty, not a limit it is	
	suggested that the location would need to be on private land	
	because this is not an approved LHP scheme.	
4.	Major Schemes	
	Alan Lindsay gave an update on Major Schemes for Colchester.	
	The Level Oracity Fund (LOF) as also as a second	
	The Local Growth Fund (LGF) packages are:	
	 Colchester Park and Ride and Bus Priority Measures 	
	AL mentioned that the Colchester Park and Ride has been	
	completed and on the second day of it running officers were riding	
	on the buses to make sure they were running accurately.	
	Colchester Integrated Transport Package (Town Centre	
	Traffic and Access Strategy)	
	577	
	High Street	
	- Removing the uncontrolled pedestrian crossing point located	
	outside the George Hotel	
	 Minor alterations to the existing bank of bus stops 	
	- Drainage and the relocation of bus stop flags and bus shelters	
	- Improvements to footway surfaces	
	Colchester Town Centre Passageways Improvements	
	- New paving, lighting and accessibility improvements to Bank	
	Passage, Pelham's Lane and St Nicholas passage	
	- Improved route signage	
	Middleborough Bus Stops	
	Minor participation and factures widening Northhoused and	
	 Minor carriageway and footway widening Northbound and Southbound 	
	- New bus kerbs and an additional Park and Ride bus shelter	
	- Will be localised changes to existing loading restrictions	
	איוו שב וטכמוושבע טרמווקבס נט באוסנוויץ וטמטוויץ ובסנווטנוטויס	
	Head Street	
L		

	 Full length raised bus stop kerbs Further improvements to associated drainage, relocation of bus stop flags, bus service shelters and footway surfaces. Colchester Local Sustainable Transport Programme 	
	Lexden Road Scheme Proposal	
	 Improvements to the London Road/Straight Road junction Improvements to the Norman Way junction with Lexden Road Introduction of a 'no waiting' zone adjacent to the Lexden Crown New bus laybys to assist with school and regular bus services New or adapted crossings Improvements to the approach to the Maldon Road roundabout 	
	Colchester Integrated Transport Package (Borough Wide)	
	A133 Ipswich Road Scheme	
	 Junction improvements to the existing Ipswich Road and Harwich Road roundabouts Widening of St Andrew's Avenue carriageway Localised improvements to the surrounding local road network. 	
	Colne Bank Avenue Widening	
	 Carriageway being widened to two lanes each way between Colne Bank roundabout and the Albert roundabout. Strengthening works to Temple Bridge and Temple Subway Re-waterproofing the bridge deck Introduction of an enhanced shared footway/ cycleway to the southern side of Colne Bank Avenue 	
5.	Public Questions	
	Cllr Harris and Major Berry	
	Cllr Harris asked the panel for support for a crossing in Berechurch Hall Road as there are a lot more houses in that location and is becoming a more urban area. The residents and military would like a crossing due to a huge foot fall.	
	Major Berry stated that there is a decent cycling network and around 500 troops cross the road on a daily basis. The crossing point is essentially shown in the hand out that was provided. Also mentioned that they could look at moving the military corrective training centre boundary and clear the path to allow access for	

walkers and cyclists the only thing the military couldn't address would be the crossing point.	
JH explained that he is currently speaking with the ITS team as a design is underway and we are working closely with developers as the location is uncertain. Action - JH to liaise with the ITS team.	JH
Cllr Turrell mentioned that there may possibly be another method for funding the scheme. Cllr Young stated that it would be a matter of Cllr Harris submitting a request. Also mentioned that it is a pot of £20,000 and has sent off a request on behalf of Cllr Harris. SC mentioned that there is nothing saying that they cannot pull different pots of money together to help fund this scheme.	
SC mentions that the scheme has been looked into before and there is no footway on the other side of the carriageway, it also did not meet the criteria. SC also informed Cllr Harris that if the military were to give up some of their boundary It may need to then form part of the highway. Cllr Harris replied that they would then like highway to take ownership of the land.	
Cllr Turrell stated that a time scale should be given so that people realise it may take some time to get the scheme installed. Cllr Brown questioned if JH had the correct contacts to be able to get in contact with the military. <i>Action- JH to liaise with Cllr Harris to make sure he has the</i> <i>correct details for the military.</i>	JH
Cllr Harris- Meyrick Crescent	
Cllr Harris explained that a petition has been signed and sent through to JH. Most residents are in favour of the design and feel strongly about it and would like the scheme to be re considered by the LHP.	
Cllr Turrell stated that the panel have been told before that they cannot have speed bumps. SC mentioned that the scheme got to the design stage and it wasn't chosen for implementation by the panel. The speed bumps would make noise and the residents may not approve of this if they were to get commissioned and installed. It is down to the panel to re decide if it was not a policy issue.	
Cllr Barton asked to be made aware of the policy/criteria for speed bumps Action- JH to look into criteria/ policy and bring back to next LHP. Decision on scheme to be made at next panel meeting.	JH

	Cllr Cope- Request for Tiger Crossing, Circular Road North	
	Cllr Cope mentioned that parents are having to cross a busy road to help get their children to the play area on the opposite side. Cllr Cope questioned if this scheme is yet on the list and if not how could he get it on the list.	
	JH stated that he is aware of this request and it is on the PSL. However we are awaiting for the design to come back regarding the Goojerat Road tiger crossing and make sure when implemented it is successful before going ahead with funding other similar schemes.	
	SC mentioned that the tiger crossing currently being worked on is complicated as the grass verge is not highway maintainable and cannot proceed until they have spoken to the land owner and have got permission. Also stated that they may have to take on maintenance of that verge.	
	Cllr Cope exclaimed that the traffic calming measure on the approach to the existing crossing is dangerous. SC mentioned that at the time it was discussed and the reason for the feature is to slow down the traffic in order for a zebra crossing to meet the criteria.	
	Action- JH to provide Cllr Cope with an image of a tiger crossing.	
	Cllr Lissimore raised that there is an issue with speeds down North Circular Road and suggested carrying out the PV2 at a certain time of year when more people would be crossing the road. JH stated that once the first tiger crossing is implemented then he will liaise with Cllr Cope to find out when they would like the PV2 to take place.	JH
6.	Maldon Rd 20mph	
	Ms Juniper 20mph limit Errington Road/ Constantine Road/ Hamilton Road presented to the panel.	
	Ms Juniper raised that in February last year the Panel agreed to implement a 20mph limit on Errington Road, however this has now been rejected by Highways. Currently, there is only one 30mph sign present, which is situated behind a tree and the pavements are not wide enough for a 20mph limit. Ms Juniper exclaimed that she feels strongly that the signage is being	

prioritised instead of safety and feels extremely let down, she has urged the Panel to provide a solution.

Cllr Lissimore explained that it has been an increasingly long process. Cllr Lissimore and JH visited site to further discuss the signage problems. Cllr Lissimore mentioned that no one had mentioned it was difficult to sign, it would just not be enforceable. SC explained that when the detailed design was completed it was found there was inadequate space to put the 20mph signs where they would be legally enforceable. There needs to be 45m of clear visibility for people to be able to see the signage from a distance. If the scheme was to go ahead down Errington Road two trees would need to be removed, a lamp column and also the parking partnership sign would also need to be moved or removed which would make the scheme costly.

Ms Juniper mentioned that as the same as other areas there is an increase in traffic and want some traffic calming measures down the road.

SC explained that the 20mph limit is self-enforcing further suggesting an option would be to implement the 20mph on one road and see if it reduces the speeds.

It was suggested looking into 20 plenty. Ms Juniper explained that this is not a solution and that the last survey undertaken was in 2014 and the amount of traffic has increased since then and Errington Road should not be a default 30mph.

Cllr Lissimore explains that they have to look at the statistics and that there have been many surveys carried out within the locations in question and they have all came back the same and mentioned that Constantine Road and Hamilton Road were the priorities due to the school. However this could lead to an increase of traffic to different roads. Suggested a solution to put the 20mph limit down Constantine Road, Hamilton Road and Errington Road and not tell anyone that it is unenforceable and then put surveys down six months later to see if there is a reduction in speeds. Stated her concern due to the scheme getting so far and now it is not getting anywhere. Cllr Lissimore questioned if they could look into speed bumps down these roads however would need to see if this is a solution the residents would be happy with.

Cllr Turrell questioned as to why they cannot just block these roads off. SC stated that Essex County Council's aim is to keep the traffic flowing, blocking off roads would prevent this.

Cllr Jarvis stated that he would be amazed if anyone could travel over 20mph. Cllr Young stated that there will be around 420

pupils. Cllr Brown explained that she understands the issue however stated that the panel are going to have an open discussion.

Members of the public leave

Cllr Lissimore explained that the school locations are different and they should be protected by a 20mph limit. Cllr Barton questioned the criteria for a 20mph limit. SC explained that a 20mph limit can only be installed within policy if the speeds are under an average of 24mph and therefore self-enforcing.

Cllr Willetts stated that they would have to put all of the 20mph limits in within that location. SC explained that some of the locations cannot physically fit the signs in. Cllr Jarvis mentioned that there is no need for a 20mph limit as there is parking each side and cars cannot go over 20mph anyway.

Cllr Brown suggested consulting the residence that there is no space for signage and see who would want speed bumps. Cllr Lissimore explained that she does not want to go down that route, they need to check the speed bump policy before going ahead and speaking to the residents.

SC mentioned that they could compromise and implement both Hamilton Road and Constantine Road and not implement an Errington Road and monitor if this reduces the speeds before going ahead and installing within the other locations.

Majority vote to implement both Constantine Road and Hamilton Road.

Spring Lane funding

JH explained that the current state of the road has pot holes and the vegetation is over growing suggested that resurfacing the road may be possible due to an under spend on other schemes.

Cllr Lissimore stated that the scheme is not about resurfacing they were told that S106 funding was available from Mile End that was unspent and they were told they could have village gateway signage. However the money was given back to Mile End and was told the money was still available through LHP funding. SC explains that's she is aware of the issue and questioned if they want the same gateways as down Bakers Lane.

Cllr Lissimore explains that the residents have been promised something they are now not going to be given. Has now been told the scheme has to go through the LHP and the residents now believe that they are going to be getting a gateway feature with

	flowers. SC mentioned that some schemes are not going ahead this financial year so may have some cost savings. Cllr Brown questioned the cost of this particular scheme. SC explained that it could come to £25,000. Cllr Brown explained that they should have a look at the list first before making decisions on this scheme and suggested maybe putting it through the validation process for funding next financial year. End of Part 1 5:00pm	
7.	Date of next meeting 08/11/2016 9:30am	

Date: 08TH November 2016

Present: County Councillor Anne Brown (Chairman), County Councillor Sue Lissimore, Cllr Anne Turrell and Cllr Dennis Willetts and Parish Cllr John Gili-Ross.

Apologies: County Councillor Kevin Bentley, Colchester Cllr Lyn Barton (Vice), County Councillor Julie Young, Cllr Brian Jarvis. Sonia Church - SC (Highways Liaison Manager),

Other Attendees :), Joe Hazelton -JH (Highways Liaison Officer), Jasmine Wiles (Highways Liaison Apprentice).

8.	Approved Works Programme	
	Cllr Gilli- Ross questioned how the interested parties are made aware of the completed schemes. JH mentioned that a completion notice should be send out to the county member. As the design team should be creating one of these for each scheme once it has been completed. Cllr Brown questioned how long it should take to get the completion notices back from the design	

team. JH explained that it should be roughly 2 weeks after the scheme has been completed. Cllr Turrell stated that it is then down to the county member to go back to the relevant requestor/s with the completion notice.	
Cllr Brown questioned JH as to whether the parishes should be using the toolkit to help themselves with the information. JH explained that parishes would be able to do this if they had the schemes code they would be able to look it up for themselves.	
JH explained that the new online tool is in the final stages of development before being released to County Member first then all other Councillors including Parishes. Discussion was held over members of the public filling in the form online however every scheme would still need County Member support and therefore it is officer preference to still go through the County Member. Cllr Willetts mentioned that there is no possible way of monitoring County Member support if submitted from Member of the Public as people could just tick the box that states they have county member approval.	
Cllr Lissimore stated that everything should now go through the country member as schemes on the highway are clashing with the parking partnership schemes.	
<i>LCOL162001- Dropped Kerbs, District Wide</i> JH explained that location one will be installed within the next quarter as he did a letter drop to resident in the area himself and they all seemed happy with the installation of drop kerbs. Location three is still awaiting a highway boundary check before the instillation can go ahead. Location four is going to be removed from the list as this would cause safety issues. <i>Action - JH to re- visit with Cllr Harris</i>	
Cllr Lissimore questioned why Trafalgar and Collingwood Road had been missed off the list. JH stated that it should be on the list somewhere. <i>Action - JH to make sure the scheme is on the list</i>	
LCOL142010- Mill Road, Outside school, Colchester Cllr Turrell explained that every time they go back to this scheme it keeps getting pushed back and that the location is outside a school and is a safety issue. JH mentioned that the scheme has been held up due to the stats as they expired before they could get the contractors in and are now just awaiting on stats before	JH
the scheme can go ahead. Cllr Turrell questioned why they didn't book the contractors before so that they do not get this issue. JH explained that they cannot do this due to booking the road space.	JH

Cllr Willetts requested going over a policy that should see 20mph	
limits/ zones outside every school. Cllr Brown suggested taking	
this forward with Cllr Johnson in January after the next panel	
meeting where more members will be in attendance.	
Cllr Willetts stated that at the moment all schools are different	
some have a lolly-pop lady to help the children cross the road and	
some have traffic calming measures to slow traffic whereas some	
schools have nothing which is a safety issue. Cllr Turrell	
questioned why they could not put this forward before the next	
panel meeting as they have a quorum.	
Clir Cilli Doog guariad if this would some out of the panals budget	
Cllr Gilli Ross queried if this would come out of the panels budget every year. Cllr Brown explained that they should be looking to	
push new school developments to put in the 20mph when they	
are building the school itself which would come out of S106	
funding. Cllr Turrell stated that they should be going ahead with a	
20mph package outside every school.	
Cllr Willets suggested pushing it as a policy and it would be down	
to the Council what budget comes from the Local Highways	
Panel. Cllr Brown requested that JH would write a brief to send	
through to Cllr Johnson.	
Action- JH to speak to SC about writing a new policy.	
Cllr Gilli- Ross questioned what would be in the 20mph package	
as they would need to work through a 20mph spec to get the	
package correct. Cllr Turrell stated that it should just be a	
principle. Cllr Brown asked JH to create a brief to explain the	
principle to the cabernet member. Action- JH to compose a brief principle on 20mph limit/zones	JH
outside schools.	JH
LCOL142069- Dale Close, Colchester	
JH stated that this scheme is unofficially complete and is yet to	
receive a completion notice.	
	JH
LCOL152085- Riverside Estate 20mph Feasibility, Colchester	
JH mention that they are expecting the feasibility to be completed	
by December so by the next panel meeting this should be	
complete.	
Action- JH to check who sent in the scheme request	
LCOL168006- Footpath 4&5, Copford, LCOL168004- Footpath	
13, Peldon	JH
JH mentioned that he believes the designs for both schemes are	
complete.	
LCOL001010- Glen Avenue and A133 Cymbeline Way,	
Colchester	

JH stated that they covered this scheme b panel meeting. Cllr Willetts explained that being done on Colne Bank would affect bo JH mentioned that as soon as major scher their works the scheme will go ahead. Cllr they are going to lose this money due to th being complete by the end of this financial stated that this scheme has been ongoing before the panel existed. <i>Action- JH to speak to AL to find out if the</i> <i>scheme within their major project.</i>	they said the works ooking the road space. mes have completed Turrell explained that he major scheme not year. Cllr Brown for six to seven years	JH
Cllr Brown explained that the panel expect the ground by the end of this financial yea		
LCOL142061- London Road, Copford JH explained to the panel that the design I and a problem was found with the drainag having to do a separate drainage design to not be a water build up on the crossing.	e. Design team are	
LCOL142075- Severalls Lane near the Ho Cllr Turrell questioned whether the design completed within quarter 4. JH stated that should be complete by quarter 4.	was on track to be	
LCOL152002- A134 Roundabout x3, Great Cllr Gilli-Ross queried whether this schem stated that this is on track.	-	
LCOL152006- Dedham, Stratford Road Cllr Brown questioned the progress with th that it has to be checked by SC and then h delivery board.		
LCOL154002- Rowhedge Road Cycleway JH mentioned that there is a few suggeste scheme which will be presented in the fea	ed solutions for this	
LCOL162012- Mill Road, Fordham JH explained that the target costing has no haven't yet booked the road space. Cllr Tu not want this scheme to come back and th should be booked.	urrell stated that they do	
LCOL162004- Lower Road/ St Ives Road, JH explained that this scheme needs to be Bentley as it looks to be getting removed t programme for this financial year. Cllr Turn then be more money available and that the	e discussed with Cllr he approved works rell stated that there will	

	strategically. JH explained that he would speak to Cllr Bentley first	
	before looking at commissioning another scheme.	
	LCOL161008- CR Scheme- B1022 Maldon Road, on the approach to Colchester Zoo, Stanway JH explained to the panel that the design is now complete and they are just awaiting target costing. Cllr Brown questioned if the Passenger Transport schemes close to that location would be done at the same time. JH explained that he is not too sure due to the schemes all being different. Cllr Turrell stated that they would need to think about when booking the road space the heavy traffic by the Zoo at Christmas due to the events that they hold.	
	LCOL168001- Braiswick Lane, Mile End FP41 Cllr Turrell stated that she believes this scheme is complete. Action- JH to check if this scheme is complete.	
	LCOL164002- Rowhedge Road Cycleway widening, Rowhedge Cllr Brown Queried if this was the same as the scheme that has been commissioned LCOL154002- Rowhedge Road Cycleway Widening. JH explained that the money under this code has been commissioned to progress land negotiations.	JH
	<i>LCOL002001- Brinkley Grove Road, Mill Road, Colchester</i> Cllr Turrell explained what the scheme entailed. JH explained that there has been design issues due to the large tree currently awaiting confirmation from place services.	
	Cllr Gilli-Ross questioned if VAS schemes LCOL168003- Footpath 3, LCOL168002- North end of footpath 7 both in Layer De La Haye and LCOL162045- Colchester Road, Wivenhoe- are all on track to be completed by Quarter 4. JH explained that these schemes are all on track and should be completed.	
9.	Potential Schemes List	
	JH explained the RAG system to the panel and that the total cost of potential schemes for next financial year come to £225,750.	
	Safer Roads	
	LCOL161011- A133 Colne Bank JH explained that there is still no change with this scheme and they are still awaiting the design	
	LCOL161012- A134 Westway JH stated to the panel that the design is now complete. Action- JH to communicate the design to panel members	
	Traffic Management	JH

JH explained to the panel that there are a few red schemes which for some means there is no revenue budget left for speed surveys and others that they are against ECC criteria. Cllr Lissimore stated that if there is a reason for the scheme to come off the list then it should be removed whereas if it is just awaiting speed survey funding then it should be kept on as they are unsure if there is a problem within that location.	
LCOL142009- The Village of Stanway, Colchester JH explains to the panel that this is for Scrim tests on all zebra crossings within Stanway. Cllr Brown mentioned that if they were to do this in Stanway they would have to do it with all zebra crossings in Colchester. Panel agree to remove scheme from the list. Action- JH to remove scheme from the Potential Schemes List.	
Cllr Willetts queried if the local community or parishes could pay for speed surveys. Action- JH to find out if other parties can fund speed surveys	JH
LCOL152039- Finchingfield Way, Colchester JH explained that Cllr Harris has been made aware that the land is not highway maintainable. Cllr Turrell suggested that due to the land not being maintainable the scheme should be removed off the list. Unanimous decision to remove scheme from the list.	JH
Action- JH to remove scheme from the Potential Schemes List.	
LCOL152008- Broome Grove, Colchester Cllr Turrell stated that this should be removed from the list due to it being a visibility issue if there was a crossing point installed. Unanimous decision Action – JH to remove scheme from the Potential Schemes List	JH
Cllr Brown stated that they need to have a different colour for the schemes that are awaiting speed surveys. Action- JH to check if this is possible with Sonia Church	JH
LCOL152143- Tuffnell Way/ Littlewoods Mews Junction JH mentioned that the validation has now been completed. Cllr Turrell stated that all they wanted was for a hard verge as people are mounting the kerb.	JH
LCOL162013- High Street, High Street North, Barfield Road, West Mersea JH stated to the panel members that he has spoken to Cllr Jowers about this scheme.	

LCOL152161- Mill Road, Traffic Calming, 20mph Limit JH explained that he has spoken to the S106 officer and is expecting the feasibility study to be completed by March. Cllr Turrell stated that the money is already there and the scheme shouldn't be on the potential schemes list as there is S106 funding for the whole scheme they just cannot afford to lose the funding.	
LCOL152162- Ponders Road, Fordham Cllr Brown stated that they need to get these signs put in.	
LCOL162019- Halstead Road, Stanway Cllr Lissimore mentioned that she is not sure on the scheme as it hasn't come through her and would like it carried over to next financial year, also that there is a parking partnership scheme in the same location that she has just found out about. Cllr Turrell stated that it would be a good idea if someone got all of the Halsted Road schemes together to make sure that nothing is clashing to help know when schemes can and cannot go ahead. Action- JH to make sure Cllr Lissimore has all the scheme information on Halstead Road.	JH
LCOL162030- The Avenue, Wivenhoe Cllr Turrell questioned whether it was the safety team that said this scheme was not cost efficient. JH explained that the scheme would entail moving a crossing by a couple of metres which would be a high cost. Unanimous decision to remove scheme from the list. Action- JH to remove scheme from the Potential Schemes List.	JH
LCOL162036- Berechurch Road, Brittania Mews, Colchester Action- JH to liaise with Cllr Harris on which option he would like to go ahead with.	JH
LCOL162047- Tuffnell Way j/w Bergholt Road, Colchester Cllr Turrell explained that this scheme has moved forward and is going to be funded by S106. JH stated that if the scheme if going to be S106 funded then it should be removed from the Potential Schemes List. Unanimous decision to remove scheme from the list. Action- JH to remove scheme from the Potential Schemes List.	JH
LCOL 162059- Copper Beaches, Stanway JH explained that he has gone back to Cllr Scott- Boutell and stated that this scheme is going to come off the list. Unanimous decision to remove scheme from the list. Action- JH to remove scheme from the Potential Schemes List.	JH
LCOL162061- Church Lane, New Church Road, West Bergholt	

	JH explained to the panel that after discussions within the previous panel meeting this scheme needs to be removed from the list. Cllr Brown stated that this scheme is now nothing to do with panel funding. Cllr Gilli- Ross explained that they are now going to implement the 20s plenty sign themselves. Unanimous decision to remove scheme from the list. <i>Action- JH to remove scheme from the Potential Schemes List.</i>	JH
	Walking LCOL153009- Westway Underpass, Colchester JH explained that he is liaising with Cllr Fisher to see which option she would like to be looked into. LCOL153007- O/s CBC Town Hall, High Street, Colchester Cllr Lissimore explained that there is no policy for the Black Tourist Signs so there is new signage is needed. Cllr Brown asked JH to make Cllr Fisher aware of the scheme. Action- JH to liaise with Cllr Fisher about this scheme.	JH
10.	Rangers Cllr Brown explained that she had a meeting with Cllr Johnson and he has sent an officer off to see what was being done. It has also been mentioned that they are going to provide an officer for the January Panel Meeting to discuss the rangers work. As members need to understand where there revenue budget is being spent and that works are actually being completed. Cllr Willets explained that Colchester Borough Council did not wish to take on the rangers unless it was a fixed five year contract so they decided not to go ahead. Cllr Gilli-Ross stated that he does not believe they want anything to do with the rangers as they normally offer a three year contract.	
11	Date of next panel meeting 10 th January 2017	