

# COLCHESTER LOCAL HIGHWAYS PANEL MINUTES – MONDAY 10 JULY 2017 – 2PM

# County Hall, Chelmsford, Committee Room 6

Chairman:

CC Anne Brown

CC Anne Turrell (Deputy), CC Member Kevin Bentley, CC Member Sue Lissimore, CC Member Julie Young, Cllr John Gili-Ross, Cllr Brian Jarvis, Cllr Dennis Willetts, Cllr Lyn Barton

Officers:

EH Sonia Church – Highway Liaison Manager EH Joe Hazelton – Highway Liaison Officer ECC Phillip Cruddace – Cabinet Support Officer

EH Charlotte Islin – Technical Assistant

Item		Owner
1.	Welcome and Introductions:	
	- County Member David Harris	
2.	Apologies of Absence	
	- Cllr Kevin Bentley	
	- Cllr Brian Jarvis	
	- Cllr Sue Lissimore	
	Declarations of interest:	
	- None	
3.	Minutes of meeting held on 29 March 2017 to be agreed as correct record:  Agreed	
4.	Matters Arising from Minutes of the previous meeting:	
	The Strood – SC informed the panel that the bulge switch has corroded and there are currently discussions taking place between the manufacturer and scheme designer to determine how we can resolve the fault.  Action - JH to find out the timescale for officers finding a resolution, and feedback to Cllr Brown and Cllr Turrell within 4 weeks.	JH
	Cllr Turrell asked whether this would require more funding, SC stated that it is currently unknown.	
	<b>Missing VAS Wivenhoe -</b> JH has produced a report of the VAS that need repairs. Additional handout presented to the Panel Members.	



20mph across the county – SC stated that a Cabinet Member Briefing Note would be presented to Cllr Grundy. Cllr Willetts asked whether this would delay developer funded 20mph zones, JH confirmed that it would not. Action - SC to find out when this CMBN will be produced and circulate this information.	sc
Cllr Willets emphasised that if other Counties across the UK can implement 20mph zones outside of schools then Essex should follow suit.  Action - Cllr Brown to write to Cllr Grundy to flag this as a concern.	ССАВ
Cllr Young proposed, as a starting point, ranking schools in the area according to Road Safety statistics.  SC stated that the Basildon and Castle Point Panels have already completed this. The cost of this report has been approximately £10,000.  Action - SC to present the Castle Point report to the Panel when it has been completed, as an example.	sc
Cllr Brown raised concerns that a lot of money from the Panel is being spent on schools.	
LCOL158002 - Footpath 8 Wivenhoe - adjacent to Wivenhoe train station JH met with PROW and Network Rail on site; both have confirmed that this scheme will go ahead.  Action: JH to present target costs when available.	JH
LCOL158002 - Glen Avenue and A133 Cymbeline Way, Colchester – estimated cost is £36,000. Action - JH to circulate the design to the panel.	JH
Cllr Gili-Ross questioned design costs. SC stated that each design cost would be different depending on the complexity of the design.	
Passenger Transport – LCOL165001 / LCOL165002 – Colchester Zoo, Stanway - The design team have requested up to date stats and the target cost. Once finalised, a programme date with the contractor can then be agreed.  The scheme plans to implement dropped kerbing and to resurface sections of the footway to tidy the approach to Colchester Zoo. The shelter closest to the zoo has been replaced by Essex Highways two years previously.	



**Walking -** LCOL153007- O/s CBC Town Hall, High Street, Colchester – Signage - JH met Cllr Lissimore on site to look into signage of the Town Hall. Cllr Lissimore is aware that this request will not proceed.

LCOL163017 - High Street, Colchester - JH met Cllr Lissimore on site. Validation passed to officer to report. Investigation for a variety of options. There is currently no funding allocated to this scheme.

Highways Rangers - See report in Appendix

Lewis Gardens – JH has emailed Major Projects, but is still awaiting a response.

 Cllr Young raised concerns that vehicles are still taking Uturns at the top of Queen Street and that there is an issue with vehicles turning in a loop at the entrance to Lewis Gardens, which creates more traffic and could endanger pedestrians.

Action - JH to chase with Major Projects on an update.

JH

## 6. Approved Works Programme Update 2017/18

- LCOL161006 A134 Magdalene Street j/w A137 Queen Street – Completed 31/03/17
- LCOL152162 Ponders Road, Fordham and LCOL152022 Wash Corner JH explained that these schemes will be batched together. Engineers are currently finalising the designs and looking to deliver in Quarter 3.
   Cllr Brown would like to see this done by Christmas.
- LCOL001010 Glen Avenue and A133 Cymbeline Way SC explained that there is a BT box close to the kerb line, BT reinvestigated, and highlighted as an issue at a late stage, this has delayed the start date.
- LCOL163002 High Street, Rowhedge JH stated that Essex Highways are looking to complete the design by Quarter 3, dependent on the success of the land dedication by the Parish.
- LCOL142061 London Road, Zebra Crossing SC explained that this site requires many drainage works, which could push up the cost of the scheme. The scheme will be costed in two parts, drainage, and the implementation of the zebra crossing.

Action - JH to circulate costs when available.

JH



- LCOL158002 Footpath 8, Wivenhoe Network Rail have concluded their investigations and are happy for works to proceed.
- LCOL162041 Mill Road, outside school, Colchester This
  is at Traffic Regulation Order stage and could take 6 8
  months to process depending on the objections received.
- LCOL152021 Goojerat Road/Circular Road West Tiger crossing – SC explained that land negotiations are taking place, however, the landowner is not happy to give up the land unless ECC agree to the maintenance of the trees in the surrounding area. This matter is currently awaiting resolution.
- LCOL162014 Monkwick Avenue, School Road, Maypole –
   JH explained that this is already a 30mph zone, so the
   scheme to investigate lit terminal signs and repeaters will not
   proceed. JH opened this matter to the Panel for a decision to
   reallocate funding to a scheme on the 2018/19 rolling
   programme.
  - Cllr Young recommended LCOL163005 Creffield Road, Oxford Road, Colchester - Speed Tables.
     Cllr Turrell raised concerns that the implementation of this scheme may cause the area to lose parking provisions. The Panel decided to start with a consultation instead of starting with a topographical survey.
  - If the above scheme is not viable, the panel agreed to select LCOL163011 – Park Lane, Langham as the next scheme to be progressed.
- LCOL161002 Service Road access for Colne View Retail Park, Colchester

Action - JH to check overall funding figure and to feed this back at the next Panel meeting.

JΗ

#### 7. Potential Schemes List for consideration of Panel in 2017/18

Requestor and County Member will be informed if schemes are not feasible.

#### **Traffic Management**

 LCOL162046 – Whitehall Road – it is only possible to progress PR1 and PR2 routes, as there is limited revenue funding available for speed and volume surveys.

The same reasoning applies for:

- LCOL162049 Station Road jw Chapel Road
- LCOL162051 Monkwick Estate



- LCOL162052 Finchingfield Estate
- LCOL162056 Mandeville Road.
- LCOL162035 Dedham Gateway Signs JH is awaiting land boundary information from Suffolk County Council.
- LCOL162065 Warren Lane, Stanway A limit change is not supported on a PR1 route into Colchester with little development.
- LCOL172010 Bakers Lane Cllr Turrell would like this removed from the list.

The Panel unanimously agreed

Action - JH to inform Cllr Lissimore.

 LCOL172019 – Northern Approach Development – to be removed from the list.
 The panel unanimously agreed.

- LCOL172021 – Manningtree Road, Dedham – Scheme has been passed back to the Parish, Cllr Brown is aware of this.

Action - JH to pass to investigate whether there is Section 106 funding available for this.

## Walking

- LCOL163015 Circular Road North opp. Stable Road This cannot be progressed until the successful completion of LCOL152021 – Goojerat Road/Circular Road North.
- LCOL173007 Church Lane SC clarified that there is insufficient space, visibility, and connecting footway for a crossing point.

#### **Passenger Transport**

- LCOL175003 Stratford Road Could be classed as a congestion scheme.
- JH to speak to Passenger Transport about new schemes. Some schemes are being fed straight into the Passenger Transport team without the Panel being made aware.

### Cycling

 LCOL174001 – Maldon Road, Colchester – cycling on the footway is illegal and enforceable, this needs to be raised with local enforcement. JH

JH



	Congestion	
	- LCOL177001 – A134 Wildeve Avenue, Colchester Action: JH to move to Traffic Management section.	JH
8.	Appendix	
	Colchester Rangers Report	
	<ul> <li>Parish Councils should know how to report a Rangers job and how the process works. They should have received an email with a how-to guide.</li> <li>Action - JH to resend the email</li> </ul>	JH
	<ul> <li>Cllr Gilli-Ross raised concerns about communication between Essex Highways and the Parish Councils.</li> <li>SC explained that Essex Highways will be updating the LHP section of the website, between now and September and looking to offer training, first, to County Councillors, Borough Councillors and then to Parish Councils, including Parish Clerks, so that they can have a better understanding of the LHP process.</li> </ul>	
	<ul> <li>SC provided a summary of the type of jobs that the Rangers could undertake.</li> <li>JH requested that all requests for Rangers' activities are to be sent to the Rangers inbox.</li> <li>Action - JH to communicate the Rangers email address and process to all County, District, and Parish Members.</li> </ul>	JH
	<ul> <li>Cllr Young and Cllr Gili-Ross raised concerns about flailing, suggesting that Essex Highways should hire a service to undertake these works.</li> <li>SC explained that the Rangers contract does not include flailing and that Essex Highways could hire a service, but the work would have to meet the maintenance criteria.</li> <li>The Rangers service costs around £80,000 per year. Cllr Brown suggested that the Panel could look to source this service through an alternative provider.</li> </ul>	
	S106 Update	
	Cllr Turrell requested further investigation into Tufnell Way as this should appear on the list.  Action – JH to investigate if there is Section 106 funding available for Tufnell Way.	JH



	Revenue Spend	
	Action - JH to include a summary of the figure for Rangers on future revenue reports.	JH
	<ul> <li>The maintenance for VAS repairs must be charged to the LHP maintenance budget.</li> <li>The Panel unanimously agreed that if VAS are already installed on the Network, they should be maintained. The Panel also unanimously agreed that they do not want to undertake speed surveys in order to determine whether the VAS are still required at a location; irrelevant of the speed survey results the signs should be repaired in date order.</li> <li>Cllr Young stated that it is the officers' job to find the money to undertake VAS repairs.</li> <li>The Panel agreed that the officer should escalate the use of \$106 funds to finance VAS maintenance and repairs.</li> <li>Action - Cllr Brown to ask what money is available from \$106</li> <li>Completion Notice for LCOL152002/HI4060 - A134 Roundabouts, Great Horkesley - see pages 33-36 of Panel paperwork.</li> <li>Completed Feasibility Study - HI4251 Victoria Esplanade - see pages 37-54 of Panel paperwork.</li> </ul>	JH
9.	<ul> <li>Cllr Gilli-Ross expressed concern that on visits to Parish Councils, it is felt that they are not being communicated with accordingly.</li> <li>Passenger Transport requests seem to be coming straight into the Passenger Transport team and they are liaising directly with the applicant/Parish Councillor.</li> <li>Action - JH to speak to the Passenger Transport team to ensure that schemes are being correctly communicated to the County Members.</li> </ul>	JH
10.	Date of next meeting: 22 September 2017 at 2pm in County Hall	

