

## BRAINTREE LOCAL HIGHWAYS PANEL MINUTES - 3rd April 2020 11.00am

Virtual Meeting (not held in public) postponed from 26th March 2020

<b>Chairman:</b>	Councillor R Mitchell (Chairman) (ECC)
<b>Panel Members:</b>	<p>Councillor G Butland (ECC)  Councillor S Canning (ECC)  Councillor Mrs W Schmitt (ECC)</p> <p>Councillor Mrs M Cunningham (BDC)  Councillor R van Dulken (BDC)</p> <p>Councillor J Bendall (BALC)  Councillor D Gronland (BALC)</p>
<b>Officers:</b>	<p>Sonia Church – Highway Liaison Manager, Essex Highways  Jasmine Wiles – Asst. Highways Liaison Officer, Essex Highways  Samir Pandya – Operations Strategy and Policy Manager (BDC)</p>
<b>Secretariat:</b>	<p>Alison Webb – Governance and Members Officer (BDC)</p> <p>(ECC - Essex County Council)  (BDC - Braintree District Council)  (BALC - Braintree Association of Local Councils)</p>

Item		Owner
1.	<p><b>Welcome and Introductions:</b></p> <p>Councillor R Mitchell welcomed everyone to the meeting.</p> <p>Councillor Mitchell had been appointed as the Chairman of Braintree Local Highways Panel as Councillor D Louis had stepped down from that role.</p>	
2.	<p><b>Apologies for Absence, Declarations of Interest and Public Questions:</b></p> <p><b>Apologies for Absence:</b></p> <p>Apologies for absence were received from Councillor P Horner (BDC).</p> <p><b>Declarations of Interest:</b></p> <p>There were no interests declared.</p>	

	<p><b>Public Questions:</b></p> <p>There were no questions. The meeting was not held in public.</p>	
3.	<p><b>Minutes:</b></p> <p>The Minutes of the meeting of Braintree Local Highways Panel held on 23rd January 2020 were approved as a correct record.</p>	
4.	<p><b>Matters Arising from the Minutes of the Previous Meeting:</b></p> <p>There were no matters arising from the Minutes of the previous meeting.</p>	
5.	<p><b>Funded Schemes 2019/20:</b></p> <p>Consideration was given to a report on the Panel's Funded Schemes for 2019/20, which had been recommended for approval.</p> <p>The report provided an update on the current position of all schemes in the 2019/20 programme of work.</p> <p>The budget summary for 2019/20 showed a total capital budget of £407,789. From this, £87,500 had been allocated to 'safer roads' schemes and £348,000 to other schemes.</p> <p><b>DECISION:</b> That the report be noted.</p>	
6.	<p><b>Schemes Awaiting Funding:</b></p> <p>Consideration was given to 'Schemes Awaiting Funding' from the Panel's budget and Members of the Panel were requested to recommend schemes for inclusion in the Panel's programme of work for 2020/21. This would enable the programme to commence as soon as possible in the new financial year. A schedule of possible schemes for inclusion in the programme had been circulated separately and this was considered by Members of the Panel.</p> <p>In discussing this Item, specific reference was made to the 'Quiet Lanes' schemes which had been listed in the schedule of 'Schemes Awaiting Funding'. Many of these schemes had been assessed and categorised as having a 'green' status which meant that they met the criteria for implementation. However, it would not be possible to implement any of these schemes during the current period of restrictive movement imposed in response to the coronavirus pandemic, as the process required public consultation via letter and the holding of public meetings to enable people to express their views. Nevertheless, it was acknowledged that Quiet Lanes were important in the rural parts of the District and it was suggested that</p>	

	<p>any surplus funds in the Panel's programme of work for 2020/21 should, if possible, be allocated to the implementation of one or two of the Quiet Lanes schemes if public consultation could take place.</p> <p>A suggestion was also made and supported about including a 'what 3 words' reference for each scheme within the comments column of the schedule of 'Schemes Awaiting Funding'. It was noted that 'what 3 words' was a mobile phone app which gave all locations a unique three word reference and a link to Google maps. This enabled the user to find a specific site easily.</p> <p><b>Action By: Jasmine Wiles, Essex Highways – To include a 'what 3 words' reference for each scheme within the comments column of the schedule of 'Schemes Awaiting Funding'.</b></p> <p><b>DECISION:</b></p> <p>(1) That the following schemes be recommended for approval, subject to the specific comments denoted:-</p> <p><u>Safer Roads</u></p> <p>LBRA181006 - Implementation of a separate right turn phase, Millennium Way Braintree Estimated Cost:- £43,000</p> <p>LBRA181007 – Removal of the Bennett island and junction realignment, Witham Road B1018 / Temple Lane, Crossing Estimated Cost:- £130,000</p> <p>LBRA201001 - Undertake a feasibility study to provide a separate right turn phase, London Road j/w B1256, Braintree Estimated Cost:- £14,500</p> <p>LBRA201002 - Review of chevron signage, Coggeshall Road j/w North of Glebe Gardens, Feering Estimated Cost:- £6,500</p> <p>LBRA201003 - Braintree Post Construction Audits 2020/21 Estimated Cost:- £2,500</p> <p><u>Traffic Management</u></p> <p>LBRA152140 - Upgrade of existing pedestrian refuge to a signalised crossing, B1389 Hatfield Road, Witham Estimated Cost:- £6,500</p> <p>LBRA182002 – Extension of existing layby, Yeldham Road, Sible Hedingham Estimated Cost:- £6,500</p>	(HLO)
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	<p>LBRA193002 - Request for 'walking in road' signage, Station Road, Hatfield Peverel Estimated Cost:- £6,500</p> <p><u>Walking</u></p> <p>LBRA173006 - Design and Traffic Regulation Order for zebra crossing, Cressing Road, south of Stubbs Lane, Braintree Estimated Cost:- £8,500</p> <p>LBRA183002 - Request for dropped kerbs with tactile paving, Courtauld Close, Halstead Estimated Cost:- £10,500</p> <p>LBRA193003 - Request to improve the dropped kerb access along Burrows Road, Earls Colne - Estimated Cost:-£3,500</p> <p><u>Passenger Transport</u></p> <p>LBRA175001 – Provision of raised kerbs, High Street, Halstead Estimated Cost:- £23,500</p> <p><u>Public Rights of Way</u></p> <p>LBRA198001 - Request for a new public right of way (PROW) to be created, Church Road, Rivenhall Estimated Cost:- £3,000</p> <p>(2) It was agreed to recommend that should any surplus funds be available within the Panel's programme of work for 2020/21, these should be allocated to the implementation of one or two 'Quiet Lanes' schemes, subject to the requisite public consultation being possible. The exact schemes to be implemented would be determined at a later date if necessary.</p>	
<p><b>7.</b></p>	<p><b>Any Other Business:</b></p> <p>There was no other business.</p>	
<p><b>8.</b></p>	<p><b>Date of Next Meeting:</b></p> <p>It was noted that the next meeting of Braintree Local Highways Panel was scheduled to take place on Thursday, 25th June 2020 starting at 7.15pm.</p> <p>The meeting commenced at 11.00am and closed at 11.44am.</p>	

	Councillor R Mitchell (Chairman)	
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