

## Epping Forest District LOCAL HIGHWAYS PANEL MINUTES

26 September 2018 – 17.30-18.45

Committee Room 2, Epping Forest District Council Civic Offices

<b>Chairman:</b>	Councillor V Metcalfe (ECC)
<b>Panel Members:</b>	Councillor C Whitbread (Vice Chairman (ECC)) Councillor A Jackson (ECC) Councillor C Pond (ECC) Councillor P Keska (EFDC) Councillor G Mohindra (EFDC) Councillor C Roberts (EFDC) Councillor E Webster (EFDC)
<b>Other Councillors:</b>	Councillor S Kane (EFDC) Councillor M McEwen (ECC/EFDC)
<b>Officers:</b>	S Church – Highways Liaison Manager – Essex Highways S Alcock – Highways Liaison Officer, Essex Highways Q Durrani – Assistant Director (Technical), EFDC
<b>Secretariat:</b>	J Leither, Democratic Services Officer, EFDC
<b>Guests:</b>	P Seabright – North Essex Parking Partnership (NEPP)

Item		Owner
1.	<p><b>Welcome and Introductions</b></p> <p>The Chairman, Councillor V Metcalfe welcomed the Members, Officers and Guests who were Present.</p>	
2.	<p><b>Apologies</b></p> <p>The Chairman advised that apologies had been received from Councillor C Roberts (EFDC) and Sonia Church, Highways Liaison Manager</p> <p><b>Declarations of Interest</b></p> <p>There were no declarations of interest pursuant to the Council's Code of Member Conduct.</p>	

3.	<p><b>Minutes</b></p> <p><b>Resolved:</b></p> <p>That the minutes of the meeting held on 2 July 2018, be agreed by the Panel as a true record.</p>	
4.	<p><b>Matters Arising from Minutes of the previous meeting</b></p> <p>Councillor Pond referred to Item 5, page 3 regarding the installation of a wooden bus shelter that had been installed in Stewards Green at a cost of £5,000 extra when the Panel had only agreed to pay for the installation of metal bus shelters. The HLO advised that from this point forward if a Parish or Town Council asked for a wooden bus shelter to be installed that they would be asked to pay the difference.</p> <p>Councillor Pond referred to Item 6, page 3, LEPP162022 – Staples Road / Shaftesbury, Loughton and informed the HLO that there was still no padlock supplied for the gate. The HLO advised that she was now in possession of the padlock and would see that this was put in place as soon as possible.</p> <p>Councillor Pond referred to item 6, page 4, LEPP181001 – Chigwell Lane A1168, M11 Motorway and asked if there were any further updates. The HLO advised that she was still trying to arrange a mutually convenient time for Cllrs Pond, Metcalfe and Mohindra to meet with the Road Safety Engineer to look at the revised design.</p>	SA
5.	<p><b>Approved Works Programme</b></p> <p><u>Approved Schemes 2017/18</u></p> <p>The HLO updated Members on the schemes and advised that the feasibility studies for the schemes highlighted in green had been completed.</p> <p>LEPP142011 – War Memorial, Lindsey Street, Epping. There were issues concerning the land required to implement the scheme. A meeting was to be arranged with the City of London on how to progress with this scheme.</p> <p>Councillor Whitbread asked if the engineers could revisit the scheme and see if there was another solution.</p> <p>LEPP133015 – Hemnall Street, Epping. The City of London had requested CCTV evidence of pedestrian movement before they would consider this scheme.</p> <p>LEPP162011 – Forest Road j/w Smarts Lane, Loughton. Due to the width constraints of the current footway, it was not possible to install bollards as they would restrict the footway further making it difficult for pedestrians to pass. Therefore parking restrictions in the form of double yellow lines would be implemented to prevent cars parking and obscuring the propriety working build outs.</p> <p>LEPP172005 – District Wide Fingerposts. Delivery of the finger posts which were commissioned in the last financial year have still not been delivered. Heritage</p>	SA

	<p>Signs were requested in August 2018 for target costs for more finger posts from this year's budget and it was hoped that they would be delivered together.</p> <p>LEPP142039 – Pyrles Lane, Chester Road, Hillyfields. The implementation of a speed table and existing speed tables to replace with new material to current specification, signing improvements and replace guard railing. The target costing has come in significantly higher than that which was commissioned. The reason being that due to this being a bus route the work had been put through as night work.</p> <p>Councillor Pond advised that he had been in touch with LRT and they had agreed for the buses to be diverted so that the works could be done during the day. The HLO stated that even with day work the costs would still be higher. The Panel agreed that when the new costs came through the HLO could email the Panel for agreement.</p> <p>LEPP162016 – Mott Street, Waltham Abbey. Signage to Mott Street j/w Sewardstone Road was completed in August 2018. There was currently a land issue with the Avey Lane end as this was not Highways Land, talks were ongoing to resolve this issue and install signage.</p> <p>LEPP181005 – High Road, j/w Upland Road B1393 Upland Road. This scheme was on hold as a meeting with Councillor Bentley was impending to discuss the implementation of signs to be brought in-house so that the costs could be brought down.</p> <p>The HLO advised that the savings this would bring to Epping Forest would fund a further 6 small schemes.</p> <p><b>RESOLVED:</b></p> <p>That the Panel agreed when the new costs came through for scheme LEPP142039 the HLO would email the Panel for agreement.</p>	SA
6.	<p><b>Potential Capital Schemes 2018/19</b></p> <p><b>Traffic Management</b></p> <p>The HLO advised that the sum for the total estimated costs on page 17 of the agenda should read £234,000.</p> <p>At the last meeting of the Panel, members agreed their intention to take up the Match Funding for the sum of £100,000. A report would be submitted to Cabinet on 11 October 2018, for their agreement.</p> <p>LEPP162028 – Willingale Road, Loughton. The Panel agreed that this scheme would go forward. HLO advised due to the proposed DYL this would be subject to a consultation</p> <p>Councillor Mohindra asked if this scheme included a zebra crossing for traffic calming. The HLO advised that this did not include the cost of implementation of a zebra crossing and another scheme request would have to be submitted.</p>	SA

	<p>LEPP172008 – Waltham Road, j/w St Leonards Road. The Panel agreed that this scheme would go forward.</p> <p>LEPP172022 – Stonards Hill, j/w Alderton Way. The HLO suggested that this scheme could be implemented by the Direct Delivery Gang (DDG) and would ask them to look at it.</p> <p>The HLO advised that there were approximately 9 schemes that would be in the remit of the DDG, this would lower the costs of each scheme and would enable further schemes to be completed from the list.</p> <p>LEPP172029 – Upland Road, North Weald Bassett. The HLO advised that she was awaiting data from the speed survey.</p> <p>LEPP172035 – Roebuck Lane, Buckhurst Hill. The Panel agreed that this scheme would go forward.</p> <p>LEPP162032 – Powdermill Lane, j/w Leaview, Waltham Abbey. The Panel agreed that this scheme would stay on the list but be put on hold.</p> <p>LEPP162061 – Hoe Lane, Nazeing. There was a problem with the drainage and it would need to be resolved due to flooding before this scheme was started. The Panel agreed that this scheme would go forward.</p> <p>LEPP172032 – High Street, Chipping Ongar. The HLO advised that due to the width of the High Street that nothing else could be done to resolve the issues in the High Street. The only solution to stop the HGV's passing through the High Street would be a bypass.</p> <p>LEPP172001 – B181, Upland Road, Epping Upland. The Panel agreed that this scheme would go forward.</p> <p>LEPP172007 – B194 Waltham Abbey to Bumbles Green. The Panel agreed that this scheme would go forward.</p> <p>LEPP172006 – A112 Sewardstone Road, (Dowding Way, Waltham Abbey to Baden Drive, Gilwell Hill). The Panel agreed that this scheme would go forward.</p> <p>LEPP182004 – A121 Loughton High Road, j/w The Drive and Brooklyn Avenue. The Chairman commented that £11,000 for a feasibility study was very costly and asked the HLO to get the costings checked. The Panel agreed that this scheme would be put on hold until the costings had been checked.</p> <p>LEPP182006 – Fairmead Road, High Beech. The City of London and the Conservators of Epping Forest were proposing an experimental Traffic Order to be installed for a 6 month Period. The HLO advised that all third party schemes were assessed under the LHP validation process. This scheme had now been validated and passed to the third party team.</p> <p>LEPP182008 – Old Shire Lane, Honey Lane, Farthingale Lane and Stoney Bridge Drive, Waltham Abbey. A request for measures to prevent HGV's accessing local roads. The Panel agreed that this scheme would go forward.</p>	<p><b>SA</b></p>
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	<p>LEPP182012 – Merlin Way, North Weald Bassett. This scheme was in validation for signage. The HLO advised that when the validation came back the scheme could be completed by the DDG. The Panel agreed that this scheme would go forward.</p> <p><b>Walking</b></p> <p>LEPP173004 – Harlow Road, Matching Tye. The HLO advised that only one sign could be installed as it would be on Highways Land. The land on the other side does not belong to Highways and is unregistered lane, therefore it would need to be ascertained who owns the land. Councillor Jackson asked the Panel if they could go ahead with one side until the land owner could be ascertained. The Panel agreed that this scheme would go forward.</p> <p><b>Public Rights of Way</b></p> <p>The Panel did not have any comments.</p> <p><b>Cycling</b></p> <p>The Panel did not have any comments.</p> <p><b>Quiet Lanes</b></p> <p>The Panel did not have any comments.</p>	
7.	<p><b>Highways Rangers</b></p> <p>The Panel noted that the Highway Rangers report was misaligned and therefore the names of the towns did not correspond with the named roads.</p> <p>The HLO advised that she would rectify the problem and produce a corrected report at the next meeting.</p> <p><b>Section 106 Schemes</b></p> <p>There was nothing to report.</p>	SA
8.	<p><b>Any Other Business</b></p> <p>Councillor Jackson stated that the Panel needed to look at accident records in the district. He advised that clarity needed for what was recorded for example there had been 24 accidents but only 1 was recorded on the Police CRASH system.</p> <p>The HLO advised that she would get some clarity on the way accidents were recorded and would advise the Panel at a future meeting.</p> <p>Councillor Keska asked how the marking of faded white lines could be reinstated.</p> <p>The HLO advised that she would raise the question and advise the Panel at a future meeting.</p>	SA

<b>9.</b>	<b>Date of Next Meeting</b>  The next meeting of the Epping Forest District Local Highways Panel would be on Wednesday 23 January 2019 at 5pm in Committee Room 2 at the Civic Offices.	
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