

**UTTLESFORD DISTRICT COUNCIL LOCAL HIGHWAYS PANEL
MINUTES – 26 MARCH 2018 18:00
COUNCIL OFFICES LONDON ROAD
SAFFRON WALDEN**

Chairman:	Councillor S Walsh
Panel Members:	Councillors S Barker and J Moran (Essex County Council). Councillors J Freeman, A Mills and G Sell (Uttlesford District Council).
Also Present:	Councillor V Ranger and B Barnes (Parish Representative)
Officers:	B Ferguson (Democratic Services Officer) and R Long (Highways Liaison Officer).

Item		Owner
1.	Welcome and Introductions: Councillor Walsh welcomed everyone to the meeting.	
2.	Apologies and Declarations of Interest Apologies for absence were received from Councillors Asker, Davey and Gooding.	
3.	Minutes of meeting held on 18 September 2017: The minutes of the UDC Highways Panel meeting held on the 15 January 2018 were approved as a correct record.	
4.	Matters Arising from the Minutes of 18 September: There were no matters arising from the minutes of the 15 January.	
5.	Public Question Time There were no public questions.	
6.	Approved Works Programme The Highways Liaison Officer updated members on the approved Works Programme and highlighted the following schemes:	

	<p>5/6. Duck Street, Little Easton and The Street, High Easter – Speed limit request</p> <p>The Traffic Regulation Order (TRO) would be advertised in April and installation works could begin in the new financial year if no objections were received.</p> <p>7. London Road - Newport VAS</p> <p>Completed.</p> <p>21 - 24. Saffron Walden – Implementation of Drop Kerbs</p> <p>Members were told that the installation of a number of dropped kerb schemes in Saffron Walden had commenced in mid-March.</p> <p>25. Church Street Saffron Walden – Drop kerbs</p> <p>The scheme had been cancelled as investigation work had deemed the site as unviable due to the presence of utilities under the footway and a lack of space.</p> <p>26. Margaret Street, Thaxted – Junction realignment</p> <p>Installation works on this scheme had commenced in mid-March.</p> <p>27. Sampford Road, Thaxted - New footway implementation</p> <p>Completed.</p> <p>34. Elizabeth Way j/w Lavender Fields, Saffron Walden - Keep clear markings</p> <p>The scheme would now be dealt with by a different department and therefore had been removed from the approved works programme.</p> <p>The Highways Liaison Officer said a new direct delivery team would be established to enable Essex Highways to deliver smaller schemes in-house. This would reduce costs and shorten lead in times. Schemes relating to signage and dropped curbs were the types of work the direct delivery team would be expected to take on.</p>	
<p>7</p>	<p>Potential Schemes List</p> <p>The Highways Liaison Officer presented her report on potential schemes for 2018/19. At the previous meeting Members had assigned funding to the value of £157,000 leaving a sum of £79,000 to be allocated.</p> <p>The following schemes were discussed and considered:</p> <p>29. High Easter Road, Barnston – Mini roundabout improvements</p> <p>The Highways Liaison Officer said the feasibility study had been completed</p>	

	<p>and had recommended that a different road surface be applied to the approach to the roundabout to act as a speed deterrent. The study had also recommended that the roundabout itself was 'domed'.</p> <p>In response to a Member question, the Highways Liaison Officer said the new road surface would 'feel and look different' rather than produce additional noise. She said the proposals would be forwarded onto the parish council for consultation and the £26,000 earmarked for the scheme would be covered by the budget.</p> <p>Members agreed to allocate funding.</p> <p>33. Great Easton - Footway phase 2</p> <p>Councillor Mills said a planning application had been approved in the vicinity of the footway in the last six months and he would ascertain a timescale for the development. He said he would correspond with planners to determine if a S106 contribution was possible.</p> <p>Members proposed to commit funding for phase 2 of this scheme which would commence in the financial year of 2019/20.</p> <p>Members agreed to allocate funding.</p> <p>34. Saffron Walden town centre - Weight limit review</p> <p>The Highways Liaison Officer said this scheme would not be completed this year but would be revisited in 2019/20.</p> <p>Councillor Moran said he was disappointed as there was an issue with Heavy Goods Vehicles accessing the centre of Saffron Walden, which was having a detrimental effect on air quality.</p> <p>13. Parsonage Road, Takeley</p> <p>The Highways Liaison Officer said the scheme was in validation although she thought a reduction in the speed limit was unlikely as the road did not satisfy the necessary criteria.</p> <p>In response to a question from Councillor Barker relating to the installation of bollards on Stortford Road, Takeley the Highways Liaison Officer said such schemes could be dealt with by the in-house delivery team which could be arranged outside of the meeting.</p>	
<p>8.</p>	<p>Highway Rangers</p> <p>The Highways Liaison Officer said resources were limited and it was not possible to update each parish on specific Ranger requests, although the website was updated monthly.</p> <p>The Chairman thanked the Rangers for their hard work.</p> <p>The report was noted.</p>	

9.	Section 106 Schemes (For information) The report was noted.	
10.	Any other business Councillor Freeman raised an issue with regards to a potential trip hazard in Town Street, Thaxted. The Highways Liaison Officer said she had reported the problem but would follow it up with maintenance.	
11.	Date of next meeting: To be confirmed.	

The meeting closed at 18:50