

## ROCHFORD LOCAL HIGHWAYS PANEL MEETING AGENDA

<b>Date:</b>	Monday 29 <sup>th</sup> July 2024
<b>Time:</b>	10 am
<b>Venue:</b>	Video Conference Call
<b>Chairman:</b>	CC June Lumley
<b>Vice Chairman:</b>	CC Mike Steptoe
<b>Panel Members:</b>	Cllr Laureen Shaw, Cllr Michael Hoy, Cllr James Newport
<b>Officers:</b>	EH James Drabwell – Highway Liaison Officer EH Daniel Maclean – Highways Team Leader
<b>Secretariat:</b>	None appointed.

Page	Item	Subject	Lead	Paper
1	1	Welcome & introductions	Chairman	Verbal
	2	Apologies for absence & declarations of interest	Chairman	Verbal
2 - 3	3	Minutes of meeting held on 29 <sup>th</sup> April 2024 to be agreed as a correct record	Chairman	Verbal
	4	Matters arising from minutes of previous meeting	Chairman	Verbal
4 - 7	5	Report on Funded Schemes 23/24	James Drabwell	Report 1
8 - 14	6	Report on Schemes Awaiting Funding	James Drabwell	Report 2
	7	Date of next meeting: TBA  30 <sup>th</sup> September 2024 9 <sup>th</sup> December 2024 24 <sup>th</sup> March 2025	Chairman	

# ROCHFORD LOCAL HIGHWAYS PANEL MINUTES

29th April 2024 AT 10.00AM

## REMOTE MEETING VIA TEAMS

### ACTION LOG

<b>Chairman:</b>	Cllr Mrs June Lumley (ECC)
<b>Vice-Chairman:</b>	Cllr Mike Steptoe (ECC)
<b>Panel Members:</b>	Cllr Michael Hoy (ECC), Cllr James Newport (ECC), Cllr Laureen Shaw (ECC)
<b>Officers:</b>	Dan Maclean – Highways Team Leader James Drabwell – Highways Liaison Officer
<b>Secretariat:</b>	None appointed

Item		Owner
1.	The Chairman welcomed the meeting of the LHP.	
2.	Matters arising from the previous meeting. <b>NONE</b>	
3.	The Minutes of the meeting held on 18 <sup>th</sup> December 2023 were agreed as a correct record.	
4.	<p><b><u>Schemes Removed</u></b> LROC212004 Lesney Gardens LROC215010 Poynters Lane</p> <p><b><u>Schemes Commissioned</u></b> LROC223002 Ironwell Lane LROC222027 Hockley Rd LROC222025 Grange Rd Shops LROC222024 Hall Rd, Elizabeth Gardens LROC222023 Rawreth lane LROC222022 High St, Canewdon LROC212001 Watery Lane LROC202026 Daws Heath Rd LROC202012 High Rd/Brook Rd</p>	

	<p>LROC172094 Rochford T/C  LROC232031 Barling Rd Junction  LROC223028 South St, Rochford  LROC223004 Beke Hall Rd</p> <p>Scheme LROC203004 Southend Rd, Rochford has been agreed to be elevated to the Chairmans panel for consideration of funding.</p> <p>JD to Liaise with David Forkin in relation to South St, Rochford crossing upgrade. Can we potentially push this scheme through maintenance rather than tie up LHP funds.</p> <p>Cllr Newport advises the panel that through working with Cllr Lumley he has been successful with scheme LROC198002 PROW 71 it will now be funded by the district with part funding by Rayleigh Town Council.</p> <p>JD to secure the video footage of the PV2 survey that was undertaken on Brays Lane with a view to see if there is another location for the potential crossing to be installed.  Firstly, we must investigate any GDPR concerns.</p> <p>A new PV2 survey to be undertaken on London Rd, Rayleigh to ascertain footfall for the potential zebra crossing.</p> <p>Iron Well Lane - Officers to liaise with 106 Department to understand what stage the funding is at.</p> <p>Sutton Rd / Purdy's Ind Est also investigate what 106 monies are available.</p> <p>JD to send a list out to each Cllr of all validations in their area and request if any are not required, we can take them off the system.</p> <p>Cllr Lumley raises her concerns relating to VAS unit and why they are not being repaired, all Cllrs share the frustrations.</p> <p>Cllr Newport is looking into alternative funding for scheme LROC208001 PROW 71 footway.</p> <p>The meeting concluded at 12.21pm.</p>	<p><b>JD</b></p> <p><b>JD</b></p> <p><b>JD</b></p> <p><b>JD</b></p> <p><b>JD</b></p> <p><b>JD/DM</b></p> <p><b>JD</b></p> <p><b>JD</b></p>

## ROCHFORD HIGHWAY PANEL REPORT 1 - FUNDED SCHEMES LIST

This report provides an update on the current position of all the schemes which the Rochford Local Highway Panel has recommended for inclusion in their 2024/25 programme. It also details those schemes being funded in 2024/25 through Additional Funding and the Chairman's Panel.

<b>2024/25 Budget Summary</b>		
<b>LHP Funding</b>		
1	LHP Budget 2024/25	£107,000
2	LHP Scheme Funding recommendations at April 2024 Panel	£93,500
	<b>Remaining budget to allocate</b>	<b>£13,500</b>
<b>Chairmans Panel</b>		
3	Chairman's Panel Funded Schemes	£273,000
	<b>Total</b>	<b>£273,000</b>

Within the programme the dates given as Quarters 1 to 4, refer to the financial year as follows –

- Q1 - Quarter 1 – April to June
- Q2 - Quarter 2 – July to September
- Q3 - Quarter 3 – October to December
- Q4 - Quarter 4 – January to March

Members are reminded that the costs supplied are budget allocations only and there is the possibility that a final scheme cost could change dependant on issues which may arise especially during detailed design and construction. The panel will be informed of any budget adjustments required.

## Funded Schemes 2024-25

<b>Total Value of Schemes</b>	<b>£93,500</b>	<b>Completed</b>	<b>Update</b>	<b>Cancelled</b>
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Ref	Scheme name	Description	Division	Parish	Scheme Category	Scheme stage	Cost Code	Allocated Budget	Comments	Est Completion
1	High Road, Rayleigh - Signalised Crossing	Feasibility study to investigate the possibility of upgrading the existing zebra crossing near the junction with Love Lane.	Rayleigh South	Rayleigh CP	Walking	Feasibility	LROC213004	£6,500	To recommission this scheme into the 24/25 programme will be £6,500.	Q4
2	Watery Lane & Beaches Road, Rawreth - Signage Improvements	To undertake a review of the signing and lining throughout both routes.	Rayleigh North	Various	Traffic Management	Design	LROC212001	£8,000	Width restriction signage to be added to the design. Location of this signage is needed to progress the design, Cllr to provide locations. RSA to be undertaken and stats finalised. To recommission the scheme into the 24/25 programme the cost will be £8000.	Q3
3	Daws Heath Road, Rayleigh - Horse Warning Signs	Request for horse warning signs in Daws Heath Road near the dog kennels.	Rayleigh South	Rayleigh CP	Traffic Management	Total Scheme	LROC202016	£1,500	This scheme has been cancelled due to the high costs the panel have received for the implementation of the individual warning sign.	Cancelled
4	High Road / Brook Road - Signing	Improvement at junction of Brook Road and High Road, Rayleigh Weir	Rayleigh South	Rayleigh CP	Traffic Management	Feasibility	LROC202012	£8,000	This scheme will need to be recommissioned into the 24/25 programme at a cost of £8,000.	Q4
5	Rochford Town Centre, Market Square Improvements	Various surveys and completion of Feasibility Study.	Rochford South	Rochford CP	Traffic Management	Feasibility	LROC172094	£8,000	Currently gathering recommendations from a public consultation as to how to change the layout and help ease the traffic congestion. This scheme will need to be recommissioned into the 24/25 programme at a cost of £8,000.	Q4
6	Iron Well Lane, Rochford - Footway improvements	Request to Improve the Eastern End of the lane to allow school children safer access for a route to school, and to provide "Not Suitable for Motor Vehicles" signage at either end of the lane.	Rochford South	Rochford CP	Walking	Feasibility	LROC223002	£5,500	Recommendation to proceed, however many questions need answering such as defined boundaries, Highway designation.	Q4

## Funded Schemes 2024-25

<b>Total Value of Schemes</b>	<b>£93,500</b>	<b>Completed</b>	<b>Update</b>	<b>Cancelled</b>
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Ref	Scheme name	Description	Division	Parish	Scheme Category	Scheme stage	Cost Code	Allocated Budget	Comments	Est Completion
7	High St, Canewdon - Weight limit	Request to implement a weight limit	Rochford North	Canewdon CP	Traffic Management	Feasibility	LROC222022	£8,000	Feasibility study recommended due to many issues need understanding such as HGV'S, TRO'S plus the school itself. This scheme will need to be recommissioned into the 24/25 programme at a cost of £8,000.	Q4
8	Rawreth Lane, Rayleigh - Speed limit change	Request to relocate the posted speed limit	Rayleigh North	Rawreth CP	Traffic Management	Design	LROC222023	£8,000	Scheme re-presented by Cllr Newport for consideration for relocating the terminal signs	Q4
9	Hall Rd, Elizabeth Gardens Traffic management	Request to alter the existing Kerb line of the RAB / introduce arrow lines to encourage drivers not to use the over run.	Rochford South	Rochford CP	Traffic Management	Feasibility	LROC222024	£5,000	Validation recommends a Feasibility study and a Road Safety Audit first.	Q3
10	Grange Rd shops, London Rd - Area improvements	Request to improve the area around the shops to include refresh parking lines, including extra parking bays, pedestrian build out, verge cutting.	Rayleigh South	Rayleigh CP	Traffic Management	Design	LROC222025	£8,000	Validation recommends to proceed to design only due to many issues identified. Multiple TRO'S could be needed due to adding delivery bays and a pedestrian build out along with a consultation with the local businesses. Arbourist team will also need to be consulted due to the trees that will need to be reduced in size.	Q4
11	Hockley Rd, Rayleigh Badger signage	Request to erect Badger aware signage	Rayleigh North	Rayleigh CP	Traffic Management	Total Scheme	LROC222027	£6,500	Cllr to ensure a suitable location is found.	Q3
12	South St, Rochford - Zebra crossing lighting	Request to improve the lighting on the zebra crossing	Rochford South	Rochford CP	Walking	Design	LROC223028	£8,000	Site visited by engineer, recommendations are to design only due to a street lighting assessment being required. This scheme will need to be recommissioned into the 24/25 programme at a cost of £8,000.	Q4
13	Barling Rd, J/W Rebels Lane	To install signage to highlight the approaching bend in the road.	Rochford South	Barling Magna CP	Traffic Management	Total Scheme	LROC232031	£7,500	Scheme available to progress with recommendations from officers to provide new signage to highlight the bend in the road.	Q3

## Funded Schemes 2024-25

<b>Total Value of Schemes</b>	<b>£93,500</b>	<b>Completed</b>	<b>Update</b>	<b>Cancelled</b>
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Ref	Scheme name	Description	Division	Parish	Scheme Category	Scheme stage	Cost Code	Allocated Budget	Comments	Est Completion
14	Beke Hall Rd	To provide bollards to prevent vehicles gaining access to the main road.	Rayleigh North	Rayleigh CP	Traffic Management	Implementation	LROC223004	£5,000	Implementation of previously designed scheme.	Q3

## Chairs Panel Schemes

<b>Total Value of Schemes</b>	<b>£362,500</b>	<b>Funded</b>	<b>£273,000</b>	<b>Not Funded</b>	<b>£89,500</b>
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<b>Completed</b>	<b>Update</b>	<b>Cancelled</b>
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Ref	Scheme name	Description	LHP Area	Division	Parish	Scheme Category	Scheme stage	Cost Code	Estimated Cost	Comments	Est Completion	Funded
1	Coronation Close, Gt Wakering - Grasscrete	To provide Grasscrete to verges	Rochford	Rochford South (Rochford)	Great Wakering CP	Traffic Management	Total Scheme	LROC222020	£66,500	This scheme had been passed up to the Chairman's panel where it was reviewed but rejected by the panel. It has been returned to the Rochford panel where it can be further reviewed to be re-presented to the Chairman's panel for funding a second time.		
2	A127 / A129 Rayleigh Weir Roundabout - Lane Signage and Markings	Implementation of measures recommended in Feasibility Study to determine if any improvements can be made to the lane marking and road signage on the A127 / A129 Rayleigh Weir roundabout.	Rochford	Rayleigh South (Rochford)	Rayleigh CP	Traffic Management	Feasibility	LROC182017	£23,000	Feasibility study completed. Recommendations are to conduct a further in depth study to gain a up to date assessment of the junction using up to date traffic count data. The costs for this are hoped to be shared with the neighbouring Castle point panel.		
3	Southend Road, Rochford - Crossing point	Measures identified in Feasibility study to investigate the possibility of installing a crossing point.	Rochford	Rochford South (Rochford)	Rochford CP	Walking	Design	LROC203004	£273,000	This design scheme is funded through the Chairman's panel.		Yes



## ROCHFORD LOCAL HIGHWAY PANEL REPORT 2 - SCHEMES AWAITING FUNDING LIST

This Schemes Awaiting Funding List identifies those scheme requests, which have been received for the consideration of the Rochford Local Highways Panel (LHP).

The Panel are now asked to review the schemes on the attached Schemes Awaiting Funding List and consider their further scheme funding recommendations for those they wish to see delivered in 2024/25.

The Panel may also remove any schemes they would not wish to consider for future funding.

There are currently Schemes Awaiting Funding with an estimated cost of £31,000, as shown in the summary below -

Scheme Type	Estimated Scheme Costs
Traffic Management	£27,000
Walking	£4,000
Passenger Transport	£0
Public Rights of Way	£0
Total	£31,000

On the Schemes Awaiting Funding List, the RAG column acknowledges the status of the scheme request as shown below:

RAG Status	Description of RAG status
G	The scheme has been validated as being feasible and is available for Panel consideration
A	The scheme has been commissioned for a feasibility study which needs completing before any Panel consideration
R	A scheme which is against policy or where there is no appropriate engineering solution
V	A scheme request has been received and is in the initial validation process

## Schemes Awaiting Funding

### Walking

<b>Total Value of schemes</b>	<b>£4,000</b>
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Ref	Scheme name	Description	Division	Parish	Scheme stage	Cost Code	Estimated Cost	Comments	RAG
1	Hall Road, Hawkwell - Zebra Crossing	Request to investigate installing a zebra crossing.	Rochford South	Hawkwell CP	Validation (With Design Team)	LROC213003	TBC	In validation.	V
2	Canewdon Road / Lark Hill Road Canewdon - Footway improvements	Request to install footway / Signage and address speeding vehicles	Rochford North	Various	Validation (With Design Team)	LROC213011	TBC	Complex scheme multiple site visits required.	V
3	Brays Lane, Rochford - Zebra Crossing	Request to investigate a potential zebra crossing within the vicinity of Spencer Gardens.	Rochford South	Rochford CP	Feasibility	LROC203003	£4,000	Feasibility study recommended due Road Safety Audit, stats required. There is no space for a zebra crossing on Brays Lane, further camera study to understand where school children and pedestrians are actually walking before committing the panels funds.	G
4	Pedestrian Crossing - London Road, Rayleigh	Request to investigate the introduction of a crossing facility to provide pedestrian access to the BP garage / M&S.	Rayleigh South	Rayleigh CP	Validation (Awaiting Surveys)	LROC183016	TBC	In validation - PV2 survey achieved a score of 0.229. Speed survey data returned speeds Eastbound 27.8mph Westbound 26.6mph good speed compliance for the posted limit of 30mph probably due to the location. Future building in the area.	V
5	Stambridge Rd Primary School	Request to improve safety for school children crossing the road.	Rochford North	Stambridge CP	Validation (With Design Team)	LROC223003	TBC	Waiting for Engineer to visit site	V
6	Beehive Lane, Hawkwell	Request to install bollards and staggered pedestrian barriers to either end of the footpath.	Rochford North	Hawkwell CP	Validation (With Design Team)	LROC223029	TBC	Engineer scheduled to visit the site.	V
7	Ashingdon Rd, Primary School	Request to investigate a zebra crossing	Rochford North	Ashingdon CP	Validation (With Design Team)	LROC233029	TBC	Validation refused due to the unsuitability of the location for the crossing. Cllr Shaw liaising with the Portfolio holder to find a suitable solution.	V

## Schemes Awaiting Funding

### Passenger Transport

<b>Total Value of schemes</b>	<b>£0</b>
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Ref	Scheme name	Description	Division	Parish	Scheme stage	Cost Code	Estimated Cost	Comments	RAG
1	Anchor Lane, Canewdon - Bus Shelter	Parish Council to fund installation of bus shelter.	Rochford North	Canewdon CP	Validation (With Design Team)	LROC205001	TBC	The Countywide audit has been completed, so validations will start with communication with the Passenger Transport department.	V

## Schemes Awaiting Funding

### Traffic Management

<b>Total Value of schemes</b>	<b>£27,000</b>
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Ref	Scheme name	Description	Division	Parish	Scheme stage	Cost Code	Estimated Cost	Comments	RAG
1	Sutton Road, Purdy's Way Ind Est, Rochford - RAB Improvements	Request to investigate potential junction improvements following reported near misses.	Rochford South	Rochford CP	Validation (With Design Team)	LROC212008	TBC	CCTV survey data returned. Further investigation required for possibility to install traffic lights and section 106 monies that are understood to be lodged for this site.	V
2	Barrow Hall Road, Little Wakering - Traffic Management Improvements	Request to investigate the route following reports of near misses.	Rochford South	Barling Magna CP	Validation (With Design Team)	LROC212007	TBC	CCTV data returned and will be interpreted by engineers while processing the validation.	V
3	London Road, Rayleigh - VAS	Replacement VAS sign near the Glebe Primary School.	Rayleigh South	Rayleigh CP	Validation (With Design Team)	LROC202017	TBC	Quote received for fixing the sign. Scheme can be funded through the LHP or through locality fund.	V
4	Southend Road, Great Wakering - Speed limit amendments	Request to investigate speeding vehicles and reduce the current speed limit along the full length of the road	Rochford South	Great Wakering CP	Validation (With Design Team)	LROC222016	TBC	Awaiting Road safety report.	V
5	High Street / Eastwood Road / Crown Hill, Rayleigh - Mini RAB improvements	Feasibility Study to look at possible improvements at the junctions of Eastwood Road, High Street and Crown Hill, High Street, Rayleigh, due to regularly damaged street furniture.	Rayleigh South	Rayleigh CP	Feasibility	LROC182001	£4,000		G
6	A127 / A129 Rayleigh Weir Roundabout - Lane Signage and Markings	Feasibility Study to determine if any improvements can be made to the lane marking and road signage on the A127 / A129 Rayleigh Weir roundabout.	Rayleigh South	Rayleigh CP	Feasibility	LROC182017	£23,000	Study completed and shared with the Cllr. A further detailed study needs to be undertaken with costs potentially shared with Castle Point district.	G
7	Little Wakering Road, Barling - Wig-Wag	Implementation of measures identified in the feasibility study	Rochford South	Barling Magna CP	Implementation	LROC192018	TBC		V

## Schemes Awaiting Funding

### Traffic Management

<b>Total Value of schemes</b>	<b>£27,000</b>
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Ref	Scheme name	Description	Division	Parish	Scheme stage	Cost Code	Estimated Cost	Comments	RAG
8	Maltings Villas Road / Weir Pond Road - Rochford - Traffic management improvements	Request to return Weir Pond Road to a 2 way street so traffic doesn't have to use the one way system around Town Centre	Rochford South	Rochford CP	Validation (With Design Team)	LROC212013	TBC	In Validation.	V
9	Ashingdon Road - Rochford - Signage review	Request to look at signage, lining and speeding on this road outside the School.	Rochford North	Ashingdon CP	Validation (With Design Team)	LROC222017	TBC	In Validation.	V
10	Hall Road, J/W Cherry Orchard way - Elizabeth Gardens entrance, Rochford - Traffic management improvements - White lining.	Request to investigate speeding vehicles and improve white lines including a ghosted right turn at the pub.	Rochford South	Rochford CP	Validation (With Design Team)	LROC222018	TBC	Speed survey results returned values. Eastbound 38.9mph Westbound 39.5mph in a 40mph limit. Showing good speed compliance.	V
11	Ashingdon Road, Primary school Rochford - Wig Wags	Request to replace the wig wags East and West of the school	Rochford North	Ashingdon CP	Validation (With Design Team)	LROC222029	TBC	Waiting for Engineer to visit site	V
12	Bellingham Lane	Improve signage to highlight a one way road.	Rayleigh South	Rayleigh CP	Validation (With Design Team)	LROC222030	TBC	In Validation	V
13	Grove Rd	Provide bollards to the grass verges.	Rayleigh North	Rayleigh CP	Validation (With Design Team)	LROC232033	TBC	In Validation.	V
14	Thorpe Rd	To investigate the provision of restricting traffic through this road.	Rochford North	Hawkwell CP	Validation (With Design Team)	LROC232034	TBC	Ok to proceed, however it must be a 2 stage scheme with the design first due to completing legal issues.	V
15	Barrow Hall Cottages	To provide extra signage to warn of approaching S bend.	Rochford South	Barling Magna CP	Validation (With Design Team)	LROC242038	TBC	In Validation.	V
16	Highwell Gardens	To investigate improvements to the junction.	Rochford North	Hawkwell CP	Validation (With Design Team)	LROC242037	TBC	In Validation.	V

## Schemes Awaiting Funding

### Traffic Management

<b>Total Value of schemes</b>	<b>£27,000</b>
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Ref	Scheme name	Description	Division	Parish	Scheme stage	Cost Code	Estimated Cost	Comments	RAG
17	Hall Rd, Rochford	To close off two unmade lay-bys that are being used as overnight HGV stops and keeping residents awake.	Rochford South	Rochford CP	Validation (With Design Team)	LROC242036	TBC	In Validation.	V
18	Hockley Rd	To investigate the potential for a zebra crossing within the vicinity of The Fitzwilmarc School.	Rayleigh North	Rayleigh CP	Validation (With Design Team)	LROC242035	TBC	In Validation after receiving the completed surveys.	V