

**BRENTWOOD LOCAL HIGHWAYS PANEL MINUTES –  
7<sup>TH</sup> JULY 2022 AT 5.00PM  
MEETING HELD VIA ZOOM DUE TO COVID 19**

<b>Chairman:</b>	Cllr Lesley Wagland (ECC)
<b>Panel Members:</b>	Cllr Lesley Wagland Cllr Tom McLaren (Vice-Chair), Cllr Barry Aspinell, Cllr Andy Wiles, Cllr Louise McKinlay, Cllr David Kendall, Cllr Keith Barber, Cllr Hugh Gorton (EALC representative)
<b>Officers</b>	Daniel Maclean- Highway Liaison Officer Team Leader Collette Jackson- Highway Liaison Officer for Brentwood & Basildon
<b>Secretariat:</b>	Taylah Bland- Business Administration Apprentice- Democratic Services (BBC)

Item		Owner
1.	<b>Welcome and Introductions:</b> The Chair welcomed all to the meeting and appointed Cllr Tom McLaren as Vice- Chair, all other attendees gave an introduction of themselves.	
2.	<b>Apologies for absence:</b> No apologies for absence were received.	
3.	<b>Minutes of meeting held on 24<sup>th</sup> March 2022 to be agreed as a correct record.</b> The minutes were agreed as an accurate record.	
4.	<b>Matters arising from minutes of previous meeting</b> None.	
5.	<b>Report on Funded Schemes 2022/23</b>  <u>LHP funding 2022/23:</u> LHP funding 2022/23- £224,800 (£32,877 Reduction for Countywide Casualty Reduction Schemes- subtotal- £191,923)- LHP additional funding 2012/22 £100,000, Reprofiled funding from 2021/22 £233,000, LHP additional funding 2022/23 £200,000- total- £724,923  <u>Budget Summary 2022/23:</u> Total LHP budget 2002/23 £724,923, Scheme Recommendations/ Slipped Schemes £390,500- remaining budget to allocate- £334,423  Scheme 2- Dan meeting with officers 8 <sup>th</sup> July, report back	

	<p>Scheme 5- Hugh to ask Blackmore if its something they want to do          Scheme 8- Dan to speak to engineer about the design and come back to the panel          Scheme 14- majority of panel disappointed that the school/ parish haven't contributed to the funding</p>	
<p><b>6.</b></p>	<p><b>Report on schemes awaiting future funding</b>          Scheme 1- agreed          Scheme 2- remove          Scheme 3- in validation          Scheme 4- awaiting completion          Scheme 5- remove          Scheme 6- agreed          Scheme 7- in validation          Scheme 8- agreed          Scheme 9- pick up at next meeting          Scheme 10- hold          Scheme 11- in validation          Scheme 12- broader detail of the hourly breakdown required          Scheme 13- remove          Scheme 14- remove          Scheme 15- remove          Scheme 16- in validation          Scheme 17- continue with SEPP          Scheme 18- agreed          Scheme 19- hold          Scheme 20- in validation          Scheme 21- hold          Scheme 22- hold          Scheme 23- agreed          Scheme 24- agreed- to reduce the amount          Scheme 25- in validation          Scheme 26- remove          Scheme 27- hold          Scheme 28- hold          Scheme 29- hold          Scheme 30- hold          Scheme 31- in validation          Scheme 32- to be funded          Scheme 33- in validation          Scheme 34- agreed          Scheme 36- in validation</p> <p><u>Walking:</u>          Scheme 1- remove          Scheme 2- hold          Scheme 3- remove          Scheme 4- go ahead with it          Scheme 5- in validation          Scheme 6- coming forward to complete          Scheme 7- in validation</p>	

	<p>Scheme 8- in validation          Scheme 9- agreed          Scheme 10- in validation</p> <p><u>Cycling:</u>          Scheme 1- Colette and Dan speak with engineers to see what is being proposed- can't fully fund          Scheme 2- agreed          Scheme 3- in validation          Scheme 4- in validation</p> <p>Agreed to fund schemes that have been discussed.</p>	
7.	<p><b>Any Other Business</b>          Hugh Gorton quired a scheme for a new crossing on High Street or Roman Road near the junction with Station Lane in Ingatestone. This scheme was submitted by the chairman on 26<sup>th</sup> April, but it did not appear on the list of Schemes Awaiting Funding to be discussed at the meeting. The chairman advised that it was unlikely that the engineers would approve the scheme.</p>	
8.	<p><b>Date of next meeting</b>          The date for the next meeting was not discussed.</p>	

The Chair concluded the meeting at 8:15pm