

Epping Forest District LOCAL HIGHWAYS PANEL MINUTES

12 September 2024 at 17.30pm

Virtual Meeting on MS Teams

Chairman:	Councillor L Scott (ECC)
Panel Members:	Councillor C Whitbread (ECC) Councillor J Mclvor (ECC) Councillor C Pond (ECC) Councillor M Vance (ECC) Councillor H Whitbread (ECC)
Other Councillors:	
Officers:	Dan McClean – Highways Liaison Team Leader (Essex Highways) Jenny Boxall – Highways Liaison Officer (Essex Highways)
Secretariat:	Therese Larsen – Democratic Services Officer (EFDC)

Item		Owner
1.	Welcome and Introductions The Chairman, Cllr Lee Scott, welcomed Members, Officers and Guests present and let them know the meeting would be recorded for the purpose of the minute taking.	LS
2.	Apologies Apologies for lateness received from Cllrs C. Whitbread and H Whitbread. No Apologies given by Councillor Mclvor for non attendance. Declarations of Interest There were no declarations of interest pursuant to the Council's Code of Member Conduct.	LS/TL

3.	<p>Minutes</p> <p>RESOLVED:</p> <p>That the minutes of the meeting held on 04 April 2024, be agreed by the Panel as a true record.</p>	LS
4.	<p>Matters Arising from Minutes of the previous meeting</p> <p>There were no matters arising from the minutes of the meeting held on 04 April 2024.</p>	JB
5.	<p>Report on Funded Schemes</p> <p>The HLO updated Members on the schemes and advised that:</p> <ol style="list-style-type: none"> 1. Schemes which have been passed to the Chairmans Panel are all being worked on either in design, implementation or other stages. Cllr Scott wants them to be reminded to give us dates for work to start as soon as possible. Dan Maclean they should be able to give us dates by the next meeting. 2. Some of the details on the agenda report may be a little out of date, as the report was prepared for the September EF Local Highways Panel. However, HLO updated the panel as per the report as no further information has been received. 3. Cllr Scott suggested a new EF Local Highways Panel meeting shortly after the next Chairmans Panel on the 8th October, and request a more detailed update by then as Councillors are being asked by residents when schemes will be implemented. HLO and Therese Larsen will take this as an Action to arrange a new meeting. Dan Maclean explained that Design Team and Delivery Gangs are anxious to give dates before designs are complete, however should be able to give an estimate with caveat that dates may be subject change. 	JB
6.	<p>Report on Schemes Awaiting Funding</p> <p>Passenger Transport:</p> <ol style="list-style-type: none"> 1. HLO gave the Panel a short update on schemes on the list waiting to be funded. No further funding is available for this financial year, and it will therefore currently be very difficult to secure funding for anything on this list. 2. A new contract has been awarded for Bus Shelters. Work is due to start under the new contract in September 2024. 	JB

	<p>However, Cllr Holly Whitbread will be doing a petition with the residents and wants the scheme to remain on the list for now.</p> <p>9. Cllr Vance asked if there is anything else that can be done if a speed survey comes back as negative. Dan Maclean encouraged the Councillors to come forward with any questions, as issues can be looked at on a case-by-case basis for extra signage etc.</p> <p>10. Cllr Scott asked if Item No. 53 – LEPP242007 Synagogue, Borders Lane, Loughton – Bollards – can this be funded by Community Security Fund from Central Government, providing Highways gives approval. Dan Maclean said to leave the scheme on the list until validation has been completed, once cost has been established and permission has been granted, then funding can be sourced elsewhere.</p> <p>11. HLO informed the Panel that the speed surveys will take place now summer holidays are over, for a more realistic reading.</p> <p>Chairs Panel Schemes:</p> <p>1. It was agreed that most of the schemes should be left on the list to seek funding when available. Cllr Scott removed Item No. 3 on the list – LEPP192049 Limes Avenue j/w Fence piece Road - Traffic management improvements.</p> <p>2. Cllr Pond checked if Item No.9 LEPP193016 Rectory Lane - Zebra Crossing – can be changed to a non-signalised crossing to make it cheaper and therefore more likely to happen. HLO confirmed that as the survey came back saying this is what is needed, it cannot be changed as that could have repercussions if an accident was to happen.</p> <p>3. Cllr Vance is concerned that Item No. 11 – LEPP212031 High Road, Buckhurst Hill - Zebra Crossing – is too expensive. Cllr Scott will give the Panel an update after the Chairmans Panel in October.</p>	
7.	<p>Any Other Business</p> <p>1. Therese Larsen asked for confirmation whether it is 3 or 4 Epping Forest District Councillors needed for the Panel. Confirmation was given that it is 3. Action – Therese Larsen will provide HLO with the nominations when available.</p>	TL / LS / CP
8.	<p>Date of Next Meeting</p> <p>The next meeting of the Epping Forest District Local Highways Panel would be in October 2024.</p>	

