

TENDRING LOCAL HIGHWAYS PANEL MEETING AGENDA

Date:	Friday 20 th September 2024.
Time:	10:00 hrs
Venue:	ECC Ardleigh Depot, Harwich Rd, Ardleigh.
Chairman:	CC Member Mark Platt
Vice Chairman:	CC Member Alan Goggin
Panel Members:	CC Member Carlo Guglielmi, CC Member Ivan Henderson, CC Member Paul Honeywood, CC Member Dan Land, CC Member Mick Skeels, CC Member Mark Stephenson, Frank Belgrove (TDALC).
Officers:	EH James Drabwell – Highway Liaison Officer EH Daniel Maclean – Team Leader
Secretariat:	None

Page	Item	Subject	Lead	Paper
1	1	Welcome & Introductions	Chairman	Verbal
	2	Apologies for Absence	Chairman	Verbal
2 - 4	3	Minutes of meeting held on 1 st May 2024 to be agreed as a correct record	Chairman	Verbal
	4	Matters arising from minutes of previous meeting	Chairman	Verbal
5 - 8	5	Report on Funded Schemes 2023/24	James Drabwell	Report 1
9 - 12	6	Report on Schemes Awaiting Funding	James Drabwell	Report 2
	8	2024/25 Panel meeting dates 6 th December 2024 21 st March 2025	Chairman	Verbal

MINUTES OF THE TENDRING LOCAL HIGHWAYS PANEL
Wednesday 1st May 2024 AT 10.00AM
Held in the ECC Ardleigh Depot, Harwich Rd, Ardleigh.

Chairman:	CC Member Cllr Mark Platt
Vice-Chairman:	CC Member Cllr Alan Goggin
Panel Members:	CC Member G Guglielmi, CC Member Ivan Henderson CC Member Paul Honeywood, CC Member Dan Land, CC Member Mick Skeels and CC Member Mark Stephenson
Additional Panel Members:	Frank Belgrove
Officers:	EH James Drabwell – Highway Liaison Officer Mr Tom Blackburne Maze - Director Essex Highways
Secretariat:	None Appointed

Item		Owner
1.	Welcome & Introductions Cllr Platt welcomed those present to the meeting.	Chair
2.	Apologies for absence Apologies for absence were submitted from, Cllr Ivan Henderson, Cllr Stephenson.	Chair
3.	Minutes of meeting held on to be 17th November 2023 agreed as a correct record The minutes were agreed as a correct record.	Chair
4.	Matters arising from minutes of previous meeting Due to an incorrect listing, scheme Ref LTEN222060 was listed under Alresford but should have been Manningtree.	Chair
5.	Report on Funded Schemes 2023/24 Schemes completed	Officers

6.	Report on Schemes Awaiting Funding	Officers
	<p>Essex Highways officer explained that the panel has received their full allocated budget of £197,600 for commissioning schemes from the Schemes Awaiting Funding List.</p> <p>Commissioned schemes.</p> <p>LTEN192001 – Beaumont Cum Moze - Signage Review. LTEN202027 – B1027 – Design. LTEN212008 – Norwood Way – Parking Improvements. LTEN222043 – Kirby Cross, Thorpe Rd – Countdown Marker Boards. LTEN222053 – Turpins Lane – Quiet Lane. LTEN222046 – Tan Lane – Terminal Speed Sign Relocation. LTEN222058 – St Johns Rd – Signage. LTEN222062 – Harwich Rd A137 – Bennett Junction Improvements. LTEN202023 – B1027 – Speed Limit Amendments. LTEN202024 – B1027 – Speed Limit Amendments. LTEN202025 – B1027 – Speed Limit Amendments. LTEN202008 – Jaywick Signage Review. LTEN193002 – Marine Parade West – Crossing. LTEN213003 – Burrs Rd – Crossing Improvements. LTEN223054 – Deanhill Ave, Clacton – Dropped Kerbs. LTEN203001 – Jaywick Crossing review.</p> <p>Cllr Land brought the Sladburys Lane scheme to the panel’s attention with a request that further investigation be undertaken to try to expedite a resolve.</p> <p>Cllr Guglielmi requested action to progress the Elmstead Market Crossing Scheme. (EH) confirmed that this scheme will be taken to the Chairmans Panel for commissioning.</p> <p>Cllr Goggin once again highlighted the situation OF LTEN202009 Plough Rd, Gt Bentley and agreed to explore this further outside of the meeting with EH.</p> <p>At the Panels request EH was asked to investigate adding an additional column to the Schemes Listings to provide an indicative total cost of each scheme.</p> <p>Schemes removed.</p> <p>With agreement of the Panel members the following schemes were removed</p> <p>LTEN212013 – Gt Oakley Parish signage review LTEN 202026 – B1027 LTEN213004 – Harwich Rd, Lt Clacton LTEN222057 – Albert Gardens LTEN165050 – Cox’s Hill, Lawford</p>	

	<p>Schemes advanced to Chairmans Panel.</p> <p>LTEN195004 – B1027 Flag Hill - Additional Bus Stop improvements. LTEN183006 – Elmstead Market, crossing</p>	
7.	<p>AOB</p> <p>None</p>	
8.	<p>2024/25 Panel meeting dates:</p> <p>TBA</p> <p>Cllr Platt thanked everyone for attending.</p> <p>The meeting closed at 11:19am.</p> <p>Footnote. Due to a technical oversight Mr Frank belgrove was omitted from the invitee list and therefore did not attend the meeting.</p>	All

TENDRING HIGHWAY PANEL

REPORT 1 - FUNDED SCHEMES LIST

This report provides an update on the current position of all the schemes which the Tendring Local Highway Panel has recommended for inclusion in their 2024/25 programme. It also details those schemes being funded in 2024/25 through Additional Funding and the Chairman's Panel.

2024/25 Budget Summary		
LHP Funding		
1	LHP Budget 2024/25	£197,600
2	LHP Scheme Funding recommendations at April 2024 Panel	£189,500
	Remaining budget to allocate	£8,100
Chairmans Panel		
3	Chairman's Panel Funded Schemes	£90,000
	Total	£90,000

Within the programme the dates given as Quarters 1 to 4, refer to the financial year as follows –

- Q1 - Quarter 1 – April to June
- Q2 - Quarter 2 – July to September
- Q3 - Quarter 3 – October to December
- Q4 - Quarter 4 – January to March

Members are reminded that the costs supplied are budget allocations only and there is the possibility that a final scheme cost could change dependant on issues which may arise especially during detailed design and construction. The panel will be informed of any budget adjustments required.

Funded Schemes 2024-25

Total Value of Schemes	£181,500	Completed	Update	Cancelled
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Ref	Scheme name	Description	Division	Parish	Scheme Category	Scheme stage	Cost Code	Allocated Budget	Comments	Est Completion
1	Beaumont-cum-Moze - Signage review	Implementation of previously designed scheme for signage improvements.	Tendring Rural East	Beaumont-cum-Moze CP	Traffic Management	Implementation	LTEN192001	£19,000	Designs shared. This scheme is ready to be commissioned into the 24/25 programme with a cost attached of £19,000.	Q4
2	Sladbury's Lane, Clacton-on-Sea - Signage Improvements	signage improvements	Clacton East	Clacton	Traffic Management	Total Scheme	LTEN212015	£5,500	Scheme delivered via S278 works.	Q4
3	Marine Parade West, Clacton-on-Sea - Crossing Point	Design of a crossing point close to the junction with Collingwood Road.	Clacton West	Clacton	Walking	Design	LTEN193002	£11,500	Waiting for the design to be funded.	Q4
4	Norwood Way, Walton-on-the-Naze - Parking Improvements	To implement junction protection lining to allow safe exiting for vehicles	Frinton and Walton	Frinton and Walton CP	Traffic Management	Total Scheme	LTEN212008	£5,000	Currently going through the CMA process.	Q4
5	Burrs Road, Clacton-on-Sea - Crossing Improvements	To install a crossing point within the vicinity of Kestrel Way	Tendring Rural East	Clacton	Walking	Design	LTEN213003	£10,500	Design completed and shared with CLR Land.	Q4
6	B1027 - Signage Review	Detailed design of signage improvements within the extents provided.	Brightlingsea	Brightlingsea CP	Traffic Management	Design	LTEN202027	£1,500	Designs complete, a small amount of work needed with a RSA before final sign off is complete. This scheme requires a small amount of work to be completed for inclusion into the 24/25 programme at a cost of £1,500.	Completed
7	Kirby Cross, Thorpe road B1033 - Village gateway installation	New speed marker boards and roundel.	Frinton and Walton	Frinton and Walton CP	Traffic Management	Total Scheme	LTEN222043	£8,000	Site visited by engineers scheme to proceed with new roundel and countdown speed markers boards.	Q3
8	Turpin's Lane, Frinton - Quiet Lane	Request for a quiet lane	Frinton and Walton	Frinton and Walton CP	Traffic Management	Total Scheme	LTEN222053	£8,000	CMA successful proceed to public consultation.	Q4
9	Deanhill Ave, Clacton - Dropped Kerbs	Request to provide multiple dropped crossing point along the road	Clacton East	Clacton	Walking	Design	LTEN223054	£6,000	Ok to proceed to Design only due to multiple elements need to be investigated such as underground Stats and UST / road safety and alignment plus highway boundary.	Q4

Funded Schemes 2024-25

Total Value of Schemes	£181,500	Completed	Update	Cancelled
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Ref	Scheme name	Description	Division	Parish	Scheme Category	Scheme stage	Cost Code	Allocated Budget	Comments	Est Completion
10	Tan Lane, Little Clacton - Increase length of speed limit	To relocate the 30mph speed limit signs	Tendring Rural East	Little Clacton CP	Traffic Management	Total Scheme	LTEN222046	£4,000	Scheme implementation is currently underway.	Q3
11	St Johns Road, Clacton - Signage	Request to add a warning sign for Elderly outside the Assisted living Housing complex	Clacton East	Clacton	Traffic Management	Total Scheme	LTEN222058	£2,000	After the scheme was re-presented at the request of the County member it was decided that signage can be applied in potentially 2 places.	Q4
12	Harwich Rd A137, J/W Dedham Rd - Bennett Junction improvements	Request to re-instate the Bennett junction.	Tendring Rural West	Lawford CP	Traffic Management	Total Scheme	LTEN222062	£17,000	Ok to proceed. Extra signage to highlight the low bridge and introduce lighting to the signage on the raised junction.	Q4
13	St Osyth Road, Alresford - Speed Limit and Gateways	Detailed design of gateway improvements and speed limit amendments.	Brightlingsea	Alresford CP	Traffic Management	Implementation	LTEN202023	£20,000	Design complete and shared.	Q3
14	Clacton Road, Thorrington - Speed Limit and Gateways	Detailed design of gateway features, as well as speed limit amendments.	Brightlingsea	Thorrington CP	Traffic Management	Implementation	LTEN202024	£19,000	Design complete and shared.	Q3
15	Flag Hill, Great Bentley - Signing and Lining	feasibility study into potential parking, signing and junction improvements.	Brightlingsea	Great Bentley CP	Traffic Management	Implementation	LTEN202025	£17,000	Design complete and shared.	Q3
16	Jaywick - Signage Review	Detailed design of signage improvements following completed feasibility study.	Clacton West	Clacton	Traffic Management	Implementation	LTEN202008	£27,500	Designs shared with the Cllr.	Q4

Chairs Panel Schemes

Total Value of Schemes	£90,000	Funded	£90,000	Not Funded	£0
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Completed	Update	Cancelled
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Ref	Scheme name	Description	LHP Area	Division	Parish	Scheme Category	Scheme stage	Cost Code	Estimated Cost	Comments	Est Completion	Funded
1	B1027 Flag Hill, St Osyth - Passenger Transport Improvements	Implementation of design to build bus stop and kerbing for passenger transport improvements.	Tendring	Brightlingsea (Tendring)	St. Osyth CP	Passenger Transport	Implementation	LTEN195004	£65,000	Implementation of this scheme is underway.	Q3	Yes
2	Colchester Road, Elmstead - Crossing point	Perceived speeding issues and pedestrians experiencing issues crossing the road. Design proceeding.	Tendring	Tendring Rural West (Tendring)	Elmstead CP	Walking	Design	LTEN183006	£25,000	Design is underway, with implementation to follow this financial year as the County member had secured additional funding.	Q4	Yes

TENDRING LOCAL HIGHWAY PANEL REPORT 2 - SCHEMES AWAITING FUNDING LIST

This Schemes Awaiting Funding List identifies those scheme requests, which have been received for the consideration of the Tendring Local Highways Panel (LHP).

The Panel are now asked to review the schemes on the attached Schemes Awaiting Funding List and consider their further scheme funding recommendations for those they wish to see delivered in 2024/25.

The Panel may also remove any schemes they would not wish to consider for future funding.

There are currently Schemes Awaiting Funding with an estimated cost of £29,500, as shown in the summary below -

Scheme Type	Estimated Scheme Costs
Traffic Management	£0
Walking	£29,500
Passenger Transport	£0
Public Rights of Way	£0
Total	£29,500

On the Schemes Awaiting Funding List, the RAG column acknowledges the status of the scheme request as shown below:

RAG Status	Description of RAG status
G	The scheme has been validated as being feasible and is available for Panel consideration
A	The scheme has been commissioned for a feasibility study which needs completing before any Panel consideration
R	A scheme which is against policy or where there is no appropriate engineering solution
V	A scheme request has been received and is in the initial validation process

Schemes Awaiting Funding

Walking

Total Value of schemes	£29,500
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Ref	Scheme name	Description	Division	Parish	Scheme stage	Cost Code	Estimated Cost	Comments	RAG
1	Kings Parade, Holland-on-Sea - Build Out	To install a build-out along the route.	Clacton East	Clacton	Design	LTEN213006	£5,000	Design underway. TDC owned land to consider.	G
2	London Road Little Clacton	Request to Make pathway user friendly on the footpaths for all users	Tendring Rural East	Little Clacton CP	Total Scheme	LTEN213028	£16,500	Pedestrian barrier work along with general area improvement to proceed.	G
3	Jaywick - Crossing Review	Detailed design of crossing improvements following completed feasibility study.	Clacton West	Clacton	Implementation	LTEN203001	£8,000	Scheme has been re-investigated at Cllr Honeywood request and we can divide up the improvements for a smoother progressive delivery of which has already been started.	G
4	Harwich Road, Mistley Zebra crossing installation	Request to install a zebra crossing point outside the Primary School.	Tendring Rural West	Mistley CP	Validation (Awaiting Surveys)	LTEN222034	TBC	PV2 survey returned a score of 0.005 . Speed survey results of Eastbound 32.2mph Westbound 30.8mph. Cllr looking to take to surgery.	V
5	Gravel Hill Way, Harwich - Dropped kerbing	Request to provide dropped kerbings	Harwich	Harwich CP	Validation (With Design Team)	LTEN223051	TBC	Waiting for Engineer to visit the site	V

Schemes Awaiting Funding

Traffic Management

Total Value of schemes	£0
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Ref	Scheme name	Description	Division	Parish	Scheme stage	Cost Code	Estimated Cost	Comments	RAG
1	Plough Road, Aingers Green - Traffic Management Improvements	Request for investigation into improvements along Plough Road.	Brightlingsea	Great Bentley CP	Validation (Awaiting Surveys)	LTEN202009	TBC	Speed and volume survey results: Northbound - 34.2mph, Southbound - 33.6mph in the 30mph speed limit. Currently waiting on information from the developer.	V
2	Elm Tree Ave, Frinton Bollards	Request to install wooden bollards to stop vehicles crossing the grass.	Frinton and Walton	Frinton and Walton CP	Validation (With Design Team)	LTEN222065	TBC	Scheme refused look to Parish council for planters, scheme to be investigated.	V
3	School Rd, Elmstead	To investigate speeding concerns and speed related signage.	Tendring Rural West	Elmstead CP	Validation (Awaiting Surveys)	LTEN232070	TBC	To investigate speeding concerns and speed signage.	V
4	Harwich Rd, Mistley	To investigate speeding concerns and speed related signage.	Tendring Rural West	Mistley CP	Validation (With Design Team)	LTEN232069	TBC	To investigate speeding concerns and speed signage.	V
5	Mill Lane, Bradfield	To undertake a quiet Lane.	Tendring Rural West	Bradfield CP	Validation (With Design Team)	LTEN232068	TBC	To make provision for a quiet lane.	V

Schemes Awaiting Funding

Passenger Transport

Total Value of schemes	£0
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Ref	Scheme name	Description	Division	Parish	Scheme stage	Cost Code	Estimated Cost	Comments	RAG
1	Church Road, Brightlingsea - New shelter	Request from the Town Council for the north side of Church Road at the Maltings Road Stop. This stop will cover Maltings Estate/Colne School serving passengers travelling to the town centre.	Brightlingsea	Brightlingsea CP	Total Scheme	LTEN165049	TBC	The countywide audit has been completed, so validations will start with communication with the Passenger Transport Department.	V
2	The Street, Little Clacton, outside No 170 - Replacement shelter	Residents have raised a request for the replacement of an ageing bus shelter.	Tendring Rural East	Little Clacton CP	Total Scheme	LTEN165028	TBC	The Countywide audit has been completed, so validations will start with communication with the Passenger Transport Department.	V
3	Jaywick Infrastructure Upgrade - Passenger Transport Improvements	Cllr Honeywood and Cllr Overton have requested a review into the Passenger Transport infrastructure in Jaywick.	Clacton West	Clacton	Validation (With Design Team)	LTEN195002	TBC	In validation.	V