

TENDRING LOCAL HIGHWAYS PANEL MEETING AGENDA

Date:	6 th December 2024.
Time:	10:00 hrs
Venue:	Tendring Wellbeing and Intervention Services Unit 3, The Market Place, Station Road, Station Approach, Thorpe-le-Soken, Essex, CO16 0HY.
Chairman:	CC Member Mark Platt
Vice Chairman:	CC Member Alan Goggin
Panel Members:	CC Member Carlo Guglielmi, CC Member Ivan Henderson, CC Member Paul Honeywood, CC Member Dan Land, CC Member Mick Skeels, CC Member Mark Stephenson, Frank Belgrove (TDALC).
Officers:	EH James Drabwell – Highway Liaison Officer EH Daniel Maclean – Team Leader
Secretariat:	None Appointed

Page	Item	Subject	Lead	Paper
1	1	Welcome & Introductions	Chairman	Verbal
	2	Apologies for Absence	Chairman	Verbal
2 - 3	3	Minutes of meeting held on 20 th September 2024 to be agreed as a correct record	Chairman	Verbal
	4	Matters arising from minutes of previous meeting	Chairman	Verbal
4 - 7	5	Report on Funded Schemes 2023/24	James Drabwell	Report 1
8 - 12	6	Report on Schemes Awaiting Funding	James Drabwell	Report 2
	8	2024/25 Panel meeting dates 21 st March 2025	Chairman	Verbal

TENDRING LOCAL HIGHWAYS PANEL
Friday 20th September 2024 AT 10.00AM
Held in the ECC Ardleigh Depot, Harwich Rd, Ardleigh.
Action Log

Chairman:	CC Member Cllr Mark Platt
Vice-Chairman:	CC Member Cllr Alan Goggin
Panel Members:	CC Member G Guglielmi, CC Member Ivan Henderson CC Member Paul Honeywood, CC Member Dan Land, CC Member Mick Skeels and CC Member Mark Stephenson
Additional Panel Members:	Cllr Frank Belgrove (TDALC)
Officers:	EH Dan Maclean – Highways Team Leader EH James Drabwell – Highway Liaison Officer Mr Tom Blackburne Maze - Director Essex Highways
Secretariat:	None Appointed

Item		Owner
1.	Welcome & Introductions Cllr Platt welcomed those present to the meeting.	Chair
2.	Apologies for absence Apologies for absence were submitted from, Cllr Henderson Cllr Stephenson Cllr Honeywood Cllr Skeels	Chair
3.	Minutes of meeting held on to be 17th November 2023 agreed as a correct record The minutes were agreed as a correct record.	Chair
4.	Matters arising from minutes of previous meeting NONE	Chair
5.	Report on Funded Schemes 2024/25 Cllr Guglielmi asks officers to investigate the RTP1 location that is attached to the Elmstead Market crossing scheme that is currently being designed.	Officers JD

6.	<p>Schemes awaiting funding.</p> <p>Cllr Land again brings Sladburys Lane scheme to the panel’s attention and wishes for an answer to conclude the matter.</p> <p>Cllr Guglielmi asks when surgeries are going to resume as he has a few schemes that he needs to raise before the portfolio holder.</p> <p>Cllr Platt requests that scheme LTEN222065 is resubmitted for validation.</p> <p>David Forkin gave a presentation relating to Maintenance on the Highways.</p> <p>LTEN203001 Jaywick crossing review scheme has been voted to be pushed up to the Chairmans panel for further voting on.</p> <p>Cllr Platt requests that SERP are in attendance for the December to give an overview of their function.</p> <p>Schemes funded.</p> <p>LTEN213006 – Kings Parade, Holland on Sea – Design £5,000</p> <p>Schemes Removed.</p> <p>LTEN213028 – London Rd, Little Clacton</p>	<p>JD</p> <p>JD</p> <p>JD</p> <p>DM</p> <p>JD</p>
7.	<p>AOB</p> <p>None</p>	
8.	<p>2024/25 Panel meeting dates:</p> <p>6th December 2024 21st March 2025</p> <p>Cllr Platt thanked everyone for attending.</p> <p>The meeting closed at 12:10am.</p>	All

TENDRING HIGHWAY PANEL

REPORT 1 - FUNDED SCHEMES LIST

This report provides an update on the current position of all the schemes which the Tendring Local Highway Panel has recommended for inclusion in their 2024/25 programme. It also details those schemes being funded in 2024/25 through Additional Funding and the Chairman's Panel.

2024/25 Budget Summary		
LHP Funding		
1	LHP Budget 2024/25	£197,600
2	LHP Scheme Funding recommendations	£189,500
	Remaining budget to allocate	£100.00
Chairmans Panel		
3	Chairman's Panel Funded Schemes	£90,000
	Total	£90,000

Within the programme the dates given as Quarters 1 to 4, refer to the financial year as follows –

- Q1 - Quarter 1 – April to June
- Q2 - Quarter 2 – July to September
- Q3 - Quarter 3 – October to December
- Q4 - Quarter 4 – January to March

Members are reminded that the costs supplied are budget allocations only and there is the possibility that a final scheme cost could change dependant on issues which may arise especially during detailed design and construction. The panel will be informed of any budget adjustments required.

Funded Schemes 2024-25

Total Value of Schemes	£189,500	Completed	Update	Cancelled
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Ref	Scheme name	Description	Division	Parish	Scheme Category	Scheme stage	Cost Code	Allocated Budget	Comments	Est Completion
1	Beaumont-cum-Moze - Signage review	Implementation of previously designed scheme for signage improvements.	Tendring Rural East	Beaumont-cum-Moze CP	Traffic Management	Implementation	LTEN192001	£19,000	Designs shared with the Cllr.	Q4
2	Sladbury's Lane, Clacton-on-Sea - Signage Improvements	signage improvements	Clacton East	Clacton	Traffic Management	Total Scheme	LTEN212015	£5,500	Scheme delivered via S278 works.	Cancelled
3	Marine Parade West, Clacton-on-Sea - Crossing Point	Design of a crossing point close to the junction with Collingwood Road.	Clacton West	Clacton	Walking	Design	LTEN193002	£11,500	Design shared with the Cllr.	Completed
4	Norwood Way, Walton-on-the-Naze - Parking Improvements	To implement junction protection lining to allow safe exiting for vehicles	Frinton and Walton	Frinton and Walton CP	Traffic Management	Total Scheme	LTEN212008	£5,000	Currently going through the CMA process.	Q4
5	Burrs Road, Clacton-on-Sea - Crossing Improvements	To install a crossing point within the vicinity of Kestrel Way	Tendring Rural East	Clacton	Walking	Design	LTEN213003	£10,500	Design completed and shared with Cllr Land.	Completed
6	Jaywick - Crossing Review	Detailed design of crossing improvements following completed feasibility study.	Clacton West	Clacton	Walking	Implementation	LTEN203001	£8,000	This scheme was parcelled up to achieve delivery and was completed ahead of schedule. Look to refund this scheme at the March 2025 panel meeting	Completed
7	B1027 - Signage Review	Detailed design of signage improvements within the extents provided.	Brightlingsea	Brightlingsea CP	Traffic Management	Design	LTEN202027	£1,500	Designs complete and shared with the Cllr.	Completed
8	Kirby Cross, Thorpe road B1033 - Village gateway installation	New speed marker boards and roundel.	Frinton and Walton	Frinton and Walton CP	Traffic Management	Total Scheme	LTEN222043	£8,000	Site visited by engineers scheme to proceed with new roundel and countdown speed markers boards.	Q3
9	Turpin's Lane, Frinton - Quiet Lane	Request for a quiet lane	Frinton and Walton	Frinton and Walton CP	Traffic Management	Total Scheme	LTEN222053	£8,000	Public consultation successful with no objections.	Q4

Funded Schemes 2024-25

Total Value of Schemes	£189,500	Completed	Update	Cancelled
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Ref	Scheme name	Description	Division	Parish	Scheme Category	Scheme stage	Cost Code	Allocated Budget	Comments	Est Completion
10	Deanhill Ave, Clacton - Dropped Kerbs	Request to provide multiple dropped crossing point along the road	Clacton East	Clacton	Walking	Design	LTEN223054	£6,000	Ok to proceed to Design only due to multiple elements need to be investigated such as underground Stats and UST / road safety and alignment plus highway boundary.	Q4
11	Tan Lane, Little Clacton - Increase length of speed limit	To relocate the 30mph speed limit signs	Tendring Rural East	Little Clacton CP	Traffic Management	Total Scheme	LTEN222046	£4,000	Scheme implementation is currently underway.	Completed
12	St Johns Road, Clacton - Signage	Request to add a warning sign for Elderly outside the Assisted living Housing complex	Clacton East	Clacton	Traffic Management	Total Scheme	LTEN222058	£2,000	After the scheme was re-presented at the request of the County member it was decided that signage can be applied in potentially 2 places.	Completed
13	Harwich Rd A137, J/W Dedham Rd - Bennett Junction improvements	Request to re-instate the Bennett junction.	Tendring Rural West	Lawford CP	Traffic Management	Total Scheme	LTEN222062	£17,000	Ok to proceed. Extra signage to highlight the low bridge and introduce lighting to the signage on the raised junction.	Q4
14	St Osyth Road, Alresford - Speed Limit and Gateways	Detailed design of gateway improvements and speed limit amendments.	Brightlingsea	Alresford CP	Traffic Management	Implementation	LTEN202023	£20,000	Design complete and shared.	Q3
15	Clacton Road, Thorrington - Speed Limit and Gateways	Detailed design of gateway features, as well as speed limit amendments.	Brightlingsea	Thorrington CP	Traffic Management	Implementation	LTEN202024	£19,000	Design complete and shared.	Q3
16	Flag Hill, Great Bentley - Signing and Lining	feasibility study into potential parking, signing and junction improvements.	Brightlingsea	Great Bentley CP	Traffic Management	Implementation	LTEN202025	£17,000	Implementation of the scheme held up due to waiting for the Coroners report findings. CMA currently being processed to lengthen the new speed limit.	Q4
17	Jaywick - Signage Review	Detailed design of signage improvements following completed feasibility study.	Clacton West	Clacton	Traffic Management	Implementation	LTEN202008	£27,500	Designs shared with the Cllr.	Q4

Chairs Panel Schemes

Total Value of Schemes	£90,000	Funded	£90,000	Not Funded	£0
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Completed	Update	Cancelled
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Ref	Scheme name	Description	LHP Area	Division	Parish	Scheme Category	Scheme stage	Cost Code	Estimated Cost	Comments	Est Completion	Funded
1	B1027 Flag Hill, St Osyth - Passenger Transport Improvements	Implementation of design to build bus stop and kerbing for passenger transport improvements.	Tendring	Brightlingsea (Tendring)	St. Osyth CP	Passenger Transport	Implementation	LTEN195004	£65,000	Scheme completed	Completed	Yes
2	Colchester Road, Elmstead - Crossing point	Perceived speeding issues and pedestrians experiencing issues crossing the road. Design proceeding.	Tendring	Tendring Rural West (Tendring)	Elmstead CP	Walking	Design	LTEN183006	£25,000	Design for signalised crossing has been completed waiting for final costings.	Q4	Yes

TENDRING LOCAL HIGHWAY PANEL REPORT 2 - SCHEMES AWAITING FUNDING LIST

This Schemes Awaiting Funding List identifies those scheme requests, which have been received for the consideration of the Tendring Local Highways Panel (LHP).

The Panel are now asked to review the schemes on the attached Schemes Awaiting Funding List and consider their further scheme funding recommendations for those they wish to see delivered in 2024/25.

The Panel may also remove any schemes they would not wish to consider for future funding.

There are currently Schemes Awaiting Funding with an estimated cost of £13,000, as shown in the summary below -

Scheme Type	Estimated Scheme Costs
Traffic Management	£0
Walking	£13,000
Passenger Transport	£0
Public Rights of Way	£0
Total	£13,000

On the Schemes Awaiting Funding List, the RAG column acknowledges the status of the scheme request as shown below:

RAG Status	Description of RAG status
G	The scheme has been validated as being feasible and is available for Panel consideration
A	The scheme has been commissioned for a feasibility study which needs completing before any Panel consideration
R	A scheme which is against policy or where there is no appropriate engineering solution
V	A scheme request has been received and is in the initial validation process

Schemes Awaiting Funding

Traffic Management

Total Value of schemes	£0
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Ref	Scheme name	Description	Division	Parish	Scheme stage	Cost Code	Estimated Cost	Comments	RAG
1	Elm Tree Ave, Frinton Bollards	Request to install wooden bollards to stop vehicles crossing the grass.	Frinton and Walton	Frinton and Walton CP	Validation (With Design Team)	LTEN222065	TBC	Scheme originally refused and to look at planters via the Parish. Cllr Platt unhappy with this and has requested a further investigation for the provision of Grasscrete due to the vehicles that are using the area for parking.	V
2	Harwich Rd, Mistley	To investigate speeding concerns and speed related signage.	Tendring Rural West	Mistley CP	Validation (With Design Team)	LTEN232069	TBC	To investigate speeding concerns and speed signage.	V
3	Mill Lane, Bradfield	To undertake a quiet Lane.	Tendring Rural West	Bradfield CP	Validation (With Design Team)	LTEN232068	TBC	To make provision for a quiet lane.	V
4	Plough Rd, Gt Bentley	To investigate speeding concerns on this road.	Brightlingsea	Great Bentley CP	Validation (Awaiting Surveys)	LTEN242005	TBC	To investigate speeding concerns on this road.	V
5	School Rd	To Investigate a speed reduction and speed calming to the road by way of speed cushions / raised tables.	Tendring Rural West	Elmstead CP	Validation (Does not meet criteria)	LTEN242001	N/A	Scheme refused as it does not meet the ECC speed management strategy.	R
6	Clacton Rd, Frating	To investigate a new footway from the caravan park to the dropped crossing point.	Tendring Rural West	Frating CP	Validation (With Design Team)	LTEN242010	TBC	To investigate a new footway from the caravan park to the dropped crossing.	V

Schemes Awaiting Funding

Passenger Transport

Total Value of schemes	£0
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Ref	Scheme name	Description	Division	Parish	Scheme stage	Cost Code	Estimated Cost	Comments	RAG
1	Church Road, Brightlingsea - New shelter	Request from the Town Council for the north side of Church Road at the Maltings Road Stop. This stop will cover Maltings Estate/Colne School serving passengers travelling to the town centre.	Brightlingsea	Brightlingsea CP	Total Scheme	LTEN165049	TBC	The countywide audit has been completed, so validations will start with communication with the Passenger Transport Department.	V
2	The Street, Little Clacton, outside No 170 - Replacement shelter	Residents have raised a request for the replacement of an ageing bus shelter.	Tendring Rural East	Little Clacton CP	Total Scheme	LTEN165028	TBC	The Countywide audit has been completed, so validations will start with communication with the Passenger Transport Department.	V
3	Jaywick Infrastructure Upgrade - Passenger Transport Improvements	Cllr Honeywood and Cllr Overton have requested a review into the Passenger Transport infrastructure in Jaywick.	Clacton West	Clacton	Validation (With Design Team)	LTEN195002	TBC	In validation.	V

Schemes Awaiting Funding

Cycling

Total Value of schemes	£0
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Ref	Scheme name	Description	Division	Parish	Scheme stage	Cost Code	Estimated Cost	Comments	RAG
1	Quay St, Manningtree	Investigate the potential for a Bike / cycle parking rack.	Tendring Rural West	Manningtree CP	Validation (With Design Team)	LTEN244007	TBC	Investigate the potential for a Bike / cycle parking rack.	V

Schemes Awaiting Funding

Walking

Total Value of schemes	£13,000
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Ref	Scheme name	Description	Division	Parish	Scheme stage	Cost Code	Estimated Cost	Comments	RAG
1	Kings Parade, Holland-on-Sea - Build Out	To install a build-out along the route.	Clacton East	Clacton	Design	LTEN213006	£5,000	TDC owned land to consider.	G
2	Jaywick - Crossing Review	Detailed design of crossing improvements following completed feasibility study.	Clacton West	Clacton	Implementation	LTEN203001	£8,000	Scheme has been re-investigated at Cllr Honeywood request and we can divide up the improvements for a smoother progressive delivery of which has already been started.	G
3	Harwich Road, Mistley - Zebra crossing installation	Request to install a zebra crossing point outside the Primary School.	Tendring Rural West	Mistley CP	Validation (Awaiting Surveys)	LTEN222034	TBC	PV2 survey returned a score of 0.005 . Speed survey results of Eastbound 32.2mph Westbound 30.8mph. Cllr looking to take to surgery.	V
4	Gravel Hill Way, Harwich - Dropped kerbing	Request to provide dropped kerbings	Harwich	Harwich CP	Validation (With Design Team)	LTEN223051	TBC	Waiting for Engineer to visit the site	V
5	Long Rd, Manningtree	Investigations for a new zebra crossing.	Tendring Rural West	Lawford CP	Validation (With Design Team)	LTEN233056	TBC	To investigate the provision for a zebra crossing. Current PV2 survey does not meet criteria, however further investigation required due to new housing development underway.	V