

Uttlesford LHP Meeting – Action Log

Date: Thursday 20 June 2024

Time: 13:03 – 14:29

Venue: Video Conference Call

Chairman: CC Member Ray Gooding

Panel Members: CC Member Susan Barker (from 13:27), CC Member Paul Gadd, CC Member Martin Foley

Officers: Essex Highways – Daniel Maclean, Highway Liaison Team Leader (DM), Essex Highways – Sarah Tomlin, Highway Liaison Officer, Essex Highways (ST)

Guests: Sara Beckett – Hadstock PC

1. Welcome & Introductions

The Chair welcomed the Panel.

2. Apologies for Absence

None

3. Opportunity for Public Questions

As Cllr Barker had not joined the meeting, the Chairman moved to Public Questions before going through the Action Log and previous minutes.

Sara Beckett from Hadstock PC presented a report into Highway issues in her Parish and expressed disappointment at the lack of resolution – some of these issues are on the list of potential schemes in validation such as Moules Lane, drainage problems and Bartlow Road, formal passing places. Cllr Foley and ST to arrange a site meeting to look at the issues in Bartlow Road (*post meeting note – this has been arranged for 19 July 2024*)

4. Action Log from the previous meeting

Cllr Gadd pointed out that he has previously requested a breakdown of what had been spent in 2023/24 – DM advised he had been drafting this to send out but was then advised the request was subject to a Freedom of Information request which has superseded it. DM thought the FOI response had been sent to Cllr Gadd, but he was unsure if he had received the response as yet. The panel would like to see the response to the FOI request.

With regard to Section 106 monies, the panel would still like some clarification on how this process works, DM to invite Section 106 Project Manager to an upcoming Panel Meeting so that this process can be discussed.

5. Matters arising from minutes of previous meeting

Cllr Gooding clarified that the Headteacher of Joyce Frankland Academy in Newport holds some developer funding to be utilised for a raised table at the existing zebra crossing outside the school. ST to check what process is involved with the school applying for a Third-Party Agreement in order to get the work designed and completed for this.

The panel members would like some more clarity on how schemes requiring a TRO are processed – this is covered by the Members Guides which are currently being refreshed.

The panel would like the Panel Papers further in advance of the meeting – ST apologised and advised this was because the pre-meet was held the day before the meeting and the panel papers could not be released before that point as sometimes late changes are required - usually the pre-meet would have been a week before but was not possible on this occasion.

Cllr Barker joined meeting 13:27

6. Report on Funded Schemes

ST advised that following the Chair Panel Meeting on 16 May 2024 some of the schemes Uttlesford had on the list for this meeting were not funded and the Chair Panel would not fund them – these being 3 x Feasibility Studies (2 mini roundabouts in Hatfield Heath and the study in High Easter Road, Barnston). The panel felt that it would have been beneficial to know in advance that these types of studies will not be funded by the Chair Panel.

In addition, one of the design schemes – the mini roundabout at Mill End, Thaxted (LUTT202007) had also not been funded at Chair Panel and the District Panel needed to decide whether to fund the design at District level or leave this scheme with the Chair Panel for the next funding cycle – decision taken to fund this scheme.

Cllr Barker reported that there are issues with vegetation in Leaden Roding where it is completely blocking the footway, this has been raised with her Highways buddy but with no response – DM agreed to investigate.

7. Report on Schemes Awaiting Funding

The panel have £71,000 to allocate to schemes – the following additional schemes were funded at this meeting:

LUTT202007 – Mill End, Thaxted – Mini Roundabout – Design - £5,500

LUTT202016 – Stortford Road / Chelmsford Road – Mini Roundabout – Feasibility Study - £5,500

LUTT202032 – A1060 Chelmsford Road / Dunmow Road – Mini Roundabout – Feasibility Study - £5,500

LUTT222018 – Catmere End (Pipers Lane), Littlebury Signage Improvements – Total Scheme - £9,000

LUTT232003 – High Easter Road, Barnston – Formal Passing Places – Feasibility Study - £6,500

LUTT212015 – Littlebury Green Road, Littlebury – 30mph speed limit extension – Total Scheme - £12,500

LUTT212011 – Quickset Road, Elmdon – Remedials following RSA3 - £3,500

LUTT212031 – B184 Thaxted Road, Wimbish – Signage Improvements – Implementation - £19,000

Total cost: £67,000 – this leaves a £4,000 buffer to cover any overspends.

8. Any other business

ST to send a list showing the survey work in Uttlesford as this needs rationalising since we hold more requests than we have the budget to carry out.

9. Date of next meeting:

- TBA

The meeting closed 14:29